General Information
An Addendum to the Proposal Approval Record should be completed when Multiple-PIs from different schools are participating in a project.

The PAR captures the information about the complete proposal and the approvals of the primary PI/School. The Addendum to the PAR will reflect the project information and approvals for the Multi-PI/Schools. When the project is awarded, a satellite account will be established consistent with the Addendum and the subject award.

A separate Addendum is required for each school participating in the project.

Navigation
By default, using the TAB button will advance the cursor to the next text field or dropdown or radio button on the current row. At the end of each row, the cursor will advance to the beginning of the next row. Users may also use their mouse to select any text or dropdown field.

### Multi-Principal Investigator

Enter the following information for the Multi-Principal Investigator(s):

- **First Name and Last Name**
- **Role**: The Multi-Principal Investigator (Multi-PI) is the investigator sharing equal responsibility for the direction of a sponsored research award.
- **Employee ID**
- **Telephone Extension Number**
- **Email Address**

### Department / Unit Contact Person

Enter the following information for the Department/Unit Contact Person to contact with any questions regarding the proposal:

- **First Name and Last Name**
- **Telephone Extension Number**
- **Email Address**
- Enter the **Department or Unit** that will be responsible for administering the satellite, in the event an award is made.

### Additional Space and Budget Information

Enter the following information for additional space, direct/indirect costs, total costs, and cost sharing.

- **Additional Space or Renovation on Existing Space**. Select Yes or No if additional space or renovation on existing space is required for the project.
- **Budget Information**. Identify the Multi-PI's portion of the budget requested from the sponsor.
  - a. **Direct Costs**. The allowable direct costs.
  - b. **F&A Costs**. The facilities and administrative (F&A) costs.
  - c. **Total Costs**. The sum of direct costs and F&A costs.
  - d. **Cost Sharing**. If the project includes a cost sharing commitment by the Multi-PI and/or the participating School, select Yes, indicate the amount and account number.
## Comments
Enter any Addendum-related comments here.

### Multi-PI Certification and Endorsement
The Multi-Principal Investigator’s signature is required on this form. DCG cannot sign/endorse the proposal or release it for submission to the sponsor without the PI's signature.

Enter Multi-PI name, signature and date. This section should be completed and signed by the Multi-PI.

### School Endorsement
The Dean or Designee’s name, signature and date are required to approve the proposed technical content, budget, personnel, space, cost sharing and equipment.

Review and approval by the Dean or Designee is required. DCG cannot sign/endorse the proposal or release it for submission to the sponsor without this signature, unless special arrangements have been made with the Dean or Designee.

*Refer to the School’s proposal review and approval process, as a School may require additional reviews and approvals beyond those required by the PAR or Addendum to the PAR.*