Edward Mallinckrodt, Jr. Foundation

Principles & Guidelines for Grant Applications

Mission Statement

The mission of the Foundation is to support early stage, highly promising investigators engaged in basic or clinical research that has the potential to advance the understanding, diagnosis or treatment of disease.

1. The funds are designed to provide to tenure track faculty members at American Institutions who hold M.D. and/or Ph.D. degrees start-up support to move the project forward to the point where R01 or other independent funding can be obtained.

2. Two types of awards are available:
   A) The regular grants provide $60,000 per year for a period of up to three years. The grants are not renewable. Institutions may submit a maximum of two proposals per session. Accordingly, interested candidates should work through their research grants office in obtaining the appropriate sponsorship or approval from your institution.
   B) The Scholar Award provides $100,000 per year for a period of four years. Each year ten institutions are invited to nominate one candidate and the four finalists will be invited to come to St. Louis for an interview with the Trustees. One Scholar Award is granted each year. Institutions are invited per our rotation, and with appreciation of their history with prior EMF grants. The respective research grants offices of the invited institutions are notified by us in October. Unfortunately, we will not consider Scholar Award candidates from institutions outside our invitation rotation.

3. Proposals must contain an adequately detailed description of the project to be clearly understandable by the scientific members of the Trustees. They need not be in the detail requested by the NIH for R01 grants and should not exceed five pages in length. Additional material can be submitted as an attachment, but the five page application should contain the essential information. References should also be included to support the proposal.

4. A one-two page lay summary must be provided as part of the proposal. Applicants should bear in mind that our Board includes non-scientist members, making this summary of particular importance.

5. In addition to the institution providing recognition of an internal selection process resulting in no more than two candidates (this requires just a sentence that may be included in the letters), the proposal must be accompanied by letters of approval by the Dean of the medical school and/or another senior faculty member or members who can...
represent the support of the institution and who are acquainted with the qualifications of
the applicant and the potential impact of his/her work.

6. An updated C.V. and bibliography must accompany the application.

7. Proposals must contain an adequate budget with a breakdown as to how the funds will be
used. It is important to justify how the funds to be received will be used to advance the
unique problem under study in a way that cannot be done with existing funds. In
addition, the proposal must detail the levels of support of any grants already available or
pending.

8. The Foundation will not fund overhead. Grants will be made and restricted to domestic
institutions.

9. Funding for years 2, 3 (and 4 in the case of Scholar Awards) is contingent upon approval
of a yearly progress report by the applicant submitted via e-mail. These are generally one
page summaries of the work in progress. Failure to submit progress reports jeopardizes
subsequent funding.

10. A grant is made on the assumption that the recipient will use the funds for the purposes
indicated in the applications and in the same institution. If the recipient moves to another
institution during the term of the grant, payments may or may not be continued,
depending upon reconsideration by the Trustees of the Foundation upon receipt of a
written request and justification for transfer of funds.

11. Unexpended funds will be returned to the Foundation at the end of the year for which a
grant has been made, unless an extension is requested and justified and approved by the
Trustees.

12. The Trustees meet three times a year. Deadlines for the regular grant proposals are
August 1st and February 1st. The proposals for the Scholar Award are due January 15th.
Proposals should be submitted via e-mail as a single PDF file to
becki.blankenship@wfadvisors.com.