How to View an Open Order - PI

   Enter your USC (Shibboleth) user name and password.

2. Under the Entry tab, click on Open Orders Status, to view open orders.

3. The Open Order Status screen allows user to view account details and print the order.

   The down arrow, in the Open order column 🅰️, allows user to show/hide open order details or open the Help link.

   Click the button to go back to the Principal Investigator Portal.