NewsFlash!

Please Note: Proposals submitted through KC Pre-Award are automatically routed to the assigned Officer in the Department of Contracts and Grants (DCG). In situations where the DCG Officer listed on the Route Log is absent, DCG has an internal process that will ensure proper coverage for all proposals. **Please do not manually “Ad Hoc FYI” your proposal to DCG Officer(s) as this affects the automated routing process and can delay the proposal from being routed and finalized in KC Pre-Award.** If you want to send a notification to a DCG Officer not assigned to your proposal, please contact them via phone or email.

If you have questions regarding the routing and approval process for your School, please contact the TARA Help Desk at tarahelp@usc.edu.

If you have questions regarding coverage or DCG access to a proposal, please contact your DCG Officer.