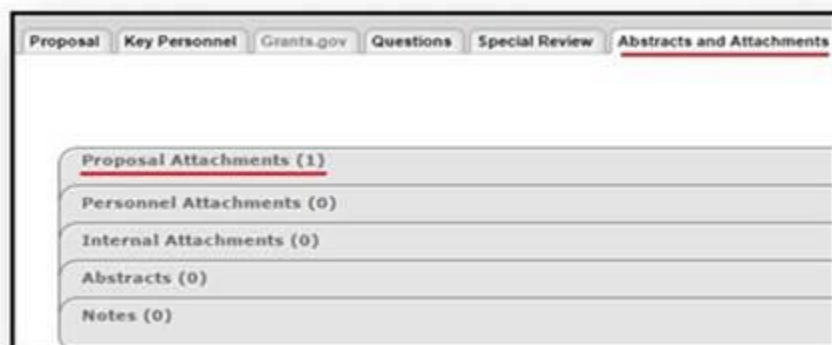


## NewsFlash!

**Reminder:** All proposals to extramural sponsors must be routed through Kualu Coeus (KC), the University's proposal development, routing and approval system. Please ensure that a copy of the final proposal is housed in the *Proposal Attachments* panel of the Abstracts and Attachments tab prior to PI/RA Final Sign Off and submission to DCG. The final proposal consists of all final application documents submitted to the sponsor, as required by the solicitation/guidelines and compiled as a single PDF. In the absence of sponsor guidelines or requirements, the minimum final proposal should be the scope of work and budget provided to the sponsor.



As a service enhancement, for proposals that require routing to and submission by an Authorized Official, such as KC S2S or any other federal grants/contract management system (NSPIRES, ASSIST, FastLane, BIDS), CIRM, or other sponsor system, DCG will review and upload the final proposal directly from these systems. Please note that these proposals should not be routed to DCG until they are final and ready for submission. For these submissions, you do not need to upload a copy of the proposal into KC. However, all other proposals routed to DCG that do not contain a final proposal in the Proposal Attachments Tab will be returned to the previous level of the routing chain for correction prior to DCG beginning their review.

**Questions?** If you have any questions, please contact your [DCG Officer](#) in the Department of Contracts and Grants.