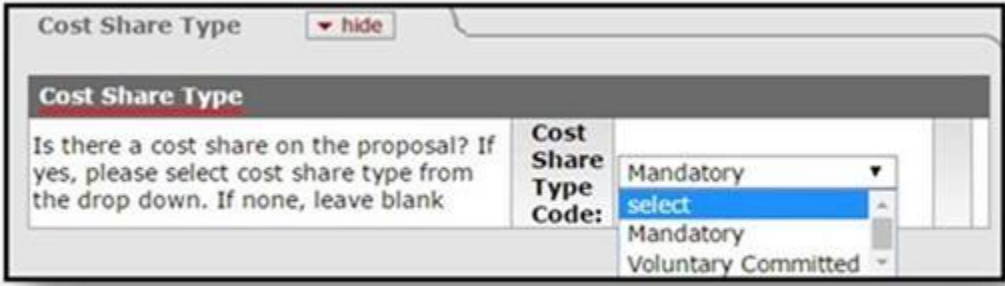


NewsFlash!

Kuali Coeus (KC) Pre-Award has been updated to identify the type of cost sharing commitment that is quantified or quantifiable in a sponsored project. Cost sharing occurs either when a sponsor requires, or the University commits in a proposal, funds beyond those awarded by the sponsor to support a particular sponsored project. Two types of cost sharing that are quantified or quantifiable in proposals are:

- **Mandatory:** When cost sharing is mandatory, the requirement will be described in the application guidelines. If the sponsor is silent about cost sharing or states that cost sharing is “encouraged,” cost sharing is not considered to be mandatory. For mandatory cost sharing, the sponsor may require a certain percentage/type of cost sharing or that applicants “match” the sponsor’s contribution according to a certain formula. Any quantified or quantifiable cost sharing described in the proposal then becomes a condition of the award and must be documented and reported to the sponsor.
- **Voluntary Committed:** When a sponsor does not require cost sharing but the PI/Co-PI commits cost sharing in a proposal, that commitment becomes fiscally and programmatically auditable and must be documented and reported to the sponsor if the proposal is funded.



The screenshot shows a web form titled "Cost Share Type" with a "hide" button. Below the title is a table with two columns: "Cost Share Type" and "Cost Share Code:". The "Cost Share Type" column contains the text: "Is there a cost share on the proposal? If yes, please select cost share type from the drop down. If none, leave blank". The "Cost Share Code:" column contains a dropdown menu with the following options: "Mandatory", "select", "Mandatory", and "Voluntary Committed". The "select" option is currently highlighted in blue.

Prior to routing the KC proposal, please ensure cost sharing is identified in the following fields and all necessary approvals are attached (under the Internal Attachments Tab):

- Proposal eDoc: Questions Tab, identify the type of Cost Sharing.
- Budget eDoc: Parameters Tab, enter the Cost Sharing amount(s) for each Budget Period.
- Budget eDoc: Distribution & Income Tab, enter the Source Account.

Budget Versions Parameters Rates Summary Personnel Non-Personnel Distribution & Income Modular Budget Budget Actions

< return to proposal expand all collapse all * required field

Budget Overview hide

Budget Overview

Project Start Date: 09/30/2016 Project End Date: 10/31/2016 Modular Budget?

Total Direct Cost Limit: 0.00 Residual Funds: 0.00

Budget Status: Incomplete Total Cost Limit: 0.00

Final? Unrecovered F & A Rate Type: MTDC

On/Off Campus: Default F&A Rate Type: MTDC

Submit Cost Sharing?

Comments:

sync project start/end date

Budget Upload show

Budget Periods & Totals hide

Budget Periods

	Period Start Date	Period End Date	Total Sponsor Cost	Direct Cost	F&A Cost	Unrecovered F&A	Cost Sharing	Cost Limit	Direct Cost Limit	Actions
Add:	<input type="text"/>	<input type="text"/>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	add
1	09/30/2016	10/01/2017	0.00	100,000.00	50,000.00	0.00	10,000.00	0.00	0.00	delete
Totals	09/30/2016	10/01/2017	150,000.00	100,000.00	50,000.00	0.00	10,000.00			recalculate

Budget Versions Parameters Rates Summary Personnel Non-Personnel Distribution & Income Modular Budget Budget Actions

Cost Sharing (1) hide

Cost Sharing Distribution List

	Project Period	Percentage	Source Account	Amount	Actions
Add:	<input type="text"/>	0.00	<input type="text"/>	0.00	add
1	1	0.00	<input type="text"/>	10,000.00	delete
Total Allocated:				\$10,000.00	
Unallocated:				\$0.00	

Please ensure the above cost sharing fields and documentation are included in the KC Proposal to avoid any delays in proposal review and approval. If the information is not included, the KC Proposal will be returned to the Initiator to include the required information prior to submitting the proposal to the sponsor.

Questions? If you have any questions about whether or not your proposal includes cost sharing or how to reflect it in the KC Proposal, please contact your [DCG Officer](#) in the Department of Contracts and Grants.