

NewsFlash!

Reminder: All investigators who are seeking or have obtained HHS research support must submit their annual update **beginning on Thursday, June 1st.**

Any disclosures submitted prior to Thursday, June 1st will not count towards the annual update for FY18.

Please keep in mind the following requirements:

- Any HHS investigator, or anyone who intends to be an investigator on a future proposal to an HHS agency, must submit an annual disclosure **no later than July 31, 2017.**
- Annual disclosures from last year will not be current after July 31, 2017 and must be updated in USC's conflict disclosure system ("diSClose") by that date.
- Any previously disclosed relationships must be updated, regardless of whether there are any changes, with current information.
- Any previously disclosed relationships that are no longer active should be removed.
- Investigators need to complete their annual disclosures in order to submit new proposals or access continuation funding on an existing award.
- Disclosures posing potential conflicts of interest will be reviewed by the Conflict of Interest Review Committee (CIRC) in accordance with USC's Conflict of Interest in Research policy.
- Investigators must personally submit their disclosures. Disclosures cannot be delegated to others, who would not be expected to know an investigator's disclosable financial interests.

For new investigators, more information about Conflict of interest training can be found here: <http://ooc.usc.edu/hhs-required-coi-training>. diSClose may be accessed at <https://disclose.usc.edu>.

In order to log in, a USC NetID and password are needed. The USC NetID is the first part of the USC e-mail address, and is the same ID used to access other USC applications like Quali, Workday, Blackboard, and myUSC.

If you need any help logging in to diSClose (including your USC NetID or password), please call the Help Desk at (213) 740-5857.

Questions? If you have any questions, please contact the Office of Compliance at (213) 740-8258 or compliance@usc.edu.