

NewsFlash!

Announcement: The Department of Contracts and Grants (DCG) Health Science Campus (HSC) office is moving on Friday, June 22, 2018! Staff supporting HSC will be joining the DCG team in the Credit Union Building. Bringing the team together in one shared space will provide a framework for improved customer service, staff development and retention and collaboration. We will not be closing on Friday, but will offer continued service by the expanded DCG team. For HSC service inquiries on June 22nd, please contact Katie Rountree (routree@usc.edu or (213) 740-1894). She will be your point of contact throughout the day and handle all workload items while the DCG team gets settled in their new space. Katie will coordinate closely with your assigned DCG Officer.

Please take note of our address:

*Department of Contracts and Grants
3720 S. Flower Street, 3rd Floor
Los Angeles CA, 90089-0701
Phone (213) 740-7762 Fax (213) 740-6070*

You may begin using the above address on any upcoming proposal submissions and sponsor communications. Please continue to use uscaward@usc.edu as the email address to send all awards. Staff telephone numbers will be changing and will be distributed in an upcoming DCG NewsFlash. In addition, we will be updating our webpage, the Institutional Face Page, and eRA systems (KC, Cayuse etc.) to reflect the new contact information.

Thank you again for your continued support; we are excited about bringing the team together to expand resources and service to the campus community.

If you have any other questions about the move, please feel free to reach out to Jeri Muniz, Executive Director at jeri.muniz@usc.edu or (213) 740-6487.