1. Log into Priority Software FBS using your USC NetID.

2. Under the User Tab, click on the icon.

3. Under Actions, select “Manage Users”

4. Under Users - Persons working on behalf of the Lab, select the permissions given to the new user, then click “Invite”. The new user will receive an email to login to FBS using Shibboleth Dual.

More information on FBS Terminology can be found here: https://usc.fbs.io/pskb/pskb.aspx?kb=0