

NewsFlash!

Reminder: NIH grant applicants must use FORMS-F for all application due dates on or after **May 25, 2020**. ASSIST has been updated to support the new application forms (FORMS-F) and eRA is ready to process those applications submitted using FORMS-F. Changes to xTRACT training tables to accommodate FORMS-F have been implemented. Any Research Training Datasets finalized in the xTRACT system on or after April 24, 2020 will automatically create the FORMS-F version of the Training Data Tables.

There have been some minor changes made to xTrain (summarized below):

Changes to Training Data Tables:

- Table 1 – Applicants proposing research training in settings where there are no students in predoctoral research training (such as some clinical departments or divisions) may now skip Part I.
- Table 2 – Applicants may now report on faculty in non-academic settings. When reporting Faculty, the option of “Other” is provided for faculty Rank field.
- Table 4 – Ability to manually report Project Leads and provide subproject direct cost. Instructions clarified for the reporting of (a) types of grants that should be included/excluded and (b) costs associated with multi-PI, multi-year-funded, and multi-component awards.
- Table 5 – Abstracts should no longer be reported.
- Table 6 – Applicants will now be asked to report on percent of entrants and appointees from underrepresented groups, and instructions have been clarified to indicate that applicants are only expected to report on underrepresented groups for which they collect data.
- Table 8 – Option to report leave of absence for Trainees, when applicable under Other Sources of Support. When reporting initial and current position, users will be asked to report Workforce sector and Principal Activity.

Appointments submitted through xTrain on or after April 24, 2020 will automatically create the new version of the 2271 Statement of Appointment form. Additionally, any Research Training

Datasets (RTD) finalized in the xTRACT system on or after April 24, 2020 will automatically create the FORMS-F versions of the Training Data Tables.

For more information, see the NIH Guide Notice [Reminder: FORMS-F Grant Application Forms & Instructions Must be Used for Due Dates On or After May 25, 2020- New Grant Application Instructions Now Available.](#)

Additional Resources:

- [How to Apply - Application Guide](#)
- [Grants Administration Take 10: NIH FORMS-F Application Forms Update Video](#)
- [High-Level Summary of Form Changes in FORMS-F Application Packages](#)
- [Annotated Form Set for NIH Grant Applications](#)
- [Do I Have the Right Form Version for My Application?](#)
- [Application Forms, Form Updates, and Choosing the Correct Forms FAQs](#)
- [ASSIST Online Help](#)

Questions?

If you have any questions, please reach out to the [Contracts and Grants Officer](#) assigned to your unit.