

NewsFlash!

Announcement: The National Institutes of Health NIH is encouraging signing officials from recipient organizations to verify the accuracy of their grant assignments to departments or components within their organizations of higher education as the fiscal year comes to an end on September 30, 2020, . **Any corrections to the data must be made by 8:00 PM EDT on Friday, October 2, 2020** to be reflected in NIH annual reports. It is imperative that corrections to the data occur before these files are “frozen” to ensure the veracity of NIH’s FY2020 reports.

Background

NIH develops standard reporting files used to produce data found on the [RePORT](#) Website, to increase transparency about funded grants, address inquiries from the Department of Health and Human Services, Congress, and the research community, and to fulfill annual reporting requirements on NIH’s expenditures. The data in these files are “frozen” annually to ensure the reporting files produce consistent and meaningful results. One way that RePORT provides information is by school/department; because of inconsistencies in the way information on department and school names are provided in grant applications, grant officials may want to ensure that the information is reflected accurately in NIH systems.

Verifying Your Information

Verify the accuracy of the grant award information for your organization by going to the NIH RePORT Awards by Location and Organization site at <https://report.nih.gov/award/index.cfm>, selecting FY2020, location and organization. Once the search results are displayed, select the ‘Data’ tab on the far right, click on the Excel Export icon (green) located in the right-hand corner. The resulting spreadsheet will provide you the ability to review all the critical information about the award, including the assigned department name.

QUICK LINKS RESEARCH ORGANIZATIONS WORKFORCE FUNDING REPORTS LINKS & DATA

FUNDING

HOME > Funding > NIH Awards By Location

NIH Awards by Location & Organization

Explore year-by-year NIH funding by institution, state, congressional district, and more!

Data frozen as of 10/16/2019. Data released on 12/20/2019.

Fiscal Year: 2020

Institute/Center: All

Funding Mechanism: All

FOA: Format: RFA-IC-09-003 or PA-09-003

Location: All

Congressional District: All

Organization Type: All

Organization:

Contains Begins with

By Organization By IC By PI By Location By Funding Mechanism Map

60081 projects found Page 1 of 1

Project Number	Project	Organization	Admin IC	Direct Cost	Indirect Cost	Funding
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Reassigning a Grant Within Your Institution

After verifying your award information, if a grant needs to be reassigned within an institution to ensure grant information accuracy, this can be done using eRA Commons' Re-assign Award feature that is found on the left side of the Status search screen. Reassignment can only be done by users with the signing official (SO) role within Commons so *please reach out to your DCG Officer in the Department of Contracts and Grants if this needs to occur.*

Home Admin Institution Profile Personal Profile **Status** ASSIST Prior Approval RPPR FFR xTrain xTRACT FCOI Admin Supp eRA Partners

Status ?

Important Note:
Please provide additional search parameters to narrow down your searches by PI First and Last name. This will enable search results to retrieve data promptly and avoid

- General Search
- Just In Time
- Pending Progress Report
- Recently Awarded
- Recent/Pending eSubmissions
- Closeout
- Change of Institution
- Pending Human Subjects Action
- Re-assign Award**
- Non-Research Continuations
- ESI Eligibility

General Search						
Award Number	Type	Activity Code	Institution Code	Serial Num.	Support Yr.	Suffix
Accession Number						
Grants.gov Tracking #						
PI Name	Last	First				
Application Status	All					
Eligible for FFATA Reporting	<input type="checkbox"/>					
Budget Start Date	From	09/22/2019	To	03/22/2021	(MM/DD/YYYY)	
Budget End Date	From		To		(MM/DD/YYYY)	
Organization Hierarchy	School	ALL				
	Division	ALL				
	Department	ALL				
<input type="button" value="Search"/> <input type="button" value="Clear"/>						

The Re-assign Award screen permits the SO to search for awards using a variety of parameters. Once the award or awards are selected, the system will guide the SO through the process of reassigning an award.

The screenshot displays the 'Re-assign Award' interface. At the top, it says 'Re-assign Award' with a help icon. Below this is a header for 'Step 1: Search and choose awards' and a status message: 'You have selected 0 award(s) for re-assignment'. The main area contains search filters: 'Award #' with sub-fields for 'Type', 'Act', 'IC', 'Serial #', and 'Year'. Below these are input fields for 'Contact PI Last Name' (with a 'Last Name' placeholder), 'Contact PI First Name' (with a 'First Name' placeholder), 'School' (a dropdown menu with 'Select a school'), and 'Department' (a dropdown menu with 'Select a department'). There are 'Clear' and 'Search' buttons. At the bottom right, there is a 'Next' button.

For information regarding this information, please refer to [Guide Notice NOT-OD-20-175](#). For step-by-step instructions on how to reassign a grant, please refer to the eRA Commons online help topic: [Steps for SO to Reassign a Grant](#).

Questions? Please direct any questions to the DCG [Contracts and Grants Officer](#) assigned to your unit.