Centers for Disease Control and Prevention

Center for Global Health Extramural Research Program Office

Conducting Research to Inform Pandemic Response and Recovery of Emergency-Affected Populations by Determining Public Health Needs, Improving Methods, and Integrating Services to Mitigate Morbidity and Mortality

RFA-GH-21-004

Application Due Date: 02/18/2021
Conducting Research to Inform Pandemic Response and Recovery of Emergency-Affected Populations by Determining Public Health Needs, Improving Methods, and Integrating Services to Mitigate Morbidity and Mortality

RFA-GH-21-004

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## Part 1. Overview Information

### Participating Organization(s)
Centers for Disease Control and Prevention

### Components of Participating Organizations
Center for Global Health

### Notice of Funding Opportunity (NOFO) Title
Conducting Research to Inform Pandemic Response and Recovery of Emergency-Affected Populations by Determining Public Health Needs, Improving Methods, and Integrating Services to Mitigate Morbidity and Mortality

### Activity Code
U01

### Notice of Funding Opportunity Type
New

### Agency Notice of Funding Opportunity Number
RFA-GH-21-004

### Assistance Listings (CFDA) Number(s)
93.269

### Category of Funding Activity:
Health

### NOFO Purpose
The purpose of this NOFO is to understand the needs of emergency-affected and displaced populations and estimate morbidity and mortality in the context of the COVID-19 pandemic. The overall goals of this operational research are to a) improve mortality and cause of death estimation during the acute emergency phase, b) understand COVID-19 disease transmission, contributing factors and secondary health consequences, c) study the effects of various hand hygiene interventions on mitigating the spread of COVID-19 and d) understand the mental health impact of COVID-19 to reduce associated morbidity and mortality among displaced populations and in emergency settings.

### Key Dates

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<th>Role</th>
<th>Date</th>
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<tbody>
<tr>
<td>Publication Date:</td>
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<tr>
<td>Letter of Intent Due Date:</td>
<td>01/18/2021</td>
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<tr>
<td>Application Due Date:</td>
<td>02/18/2021</td>
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To receive notification of any changes to RFA-GH-21-004, return to the synopsis page of this announcement at www.grants.gov and click on the "Send Me Change Notification Emails" link. An email address is needed for this service.

On-time submission requires that electronic applications be error-free and made available to
CDC for processing from the NIH eRA system on or before the deadline date. Applications must be submitted to and validated successfully by Grants.gov no later than 5:00 PM U.S. Eastern Time. Applications must be submitted using the Application Submission System & Interface for Submission Tracking (ASSIST) module which is a web-based service used for the preparation and submission of grant applications to CDC through Grants.gov. ASSIST provides the ability for applicants to prepare their applications online, and offers the applicant additional capabilities including the ability to preview the application image, validate the application against required business rules, and prepopulate data from an applicant organization's records, therefore identifying issues earlier in the application submission process.

Note: HHS/CDC grant submission procedures do not provide a grace period beyond the application due date time to correct any error or warning notices of noncompliance with application instructions that are identified by Grants.gov or eRA systems (i.e., error correction window).

**Scientific Merit Review:** 04/16/2021
**Secondary Review:** 06/16/2021
**Estimated Start Date:** 09/01/2021

**Expiration Date:** 02/19/2021
**Due Dates for E.O. 12372:**
Executive Order 12372 does not apply to this program.

**Required Application Instructions**

**ELECTRONIC APPLICATION SUBMISSION VIA ASSIST IS PREFERRED**

It is recommended that applicants use ASSIST for the electronic preparation and submission of applications through Grants.gov to CDC. ASSIST is an alternative method to prepare and submit applications, and provides many features to facilitate the application submission process which improves data quality (e.g., pre-population of organization data, pre-submission validation of business rules, and preview of the application image used for review). Use of the Grants.gov downloadable Adobe application packages and submission process will still be supported.

It is critical that applicants follow the instructions in the [SF 424 (R&R) Application Guide](#) except where instructed to do otherwise in this NOFO. Conformance to all requirements (both in the Application Guide and the NOFO) is required and strictly enforced. Applicants must read and follow all application instructions in the Application Guide as well as any program-specific instructions noted in Section IV. When the program-specific instructions deviate from those in the Application Guide, follow the program-specific instructions.

**Note:** The Research Strategy component of the Research Plan is limited to 16 pages.

Applications that do not comply with these instructions may be delayed or not accepted for review.
Awards
{
$75,000,000
-
$3,000,000
(12-month budget)

Awards
{
$75,000,000
-
$0

The award amount may vary.}

The purpose of this NOFO is to understand the needs of emergency-affected and displaced populations and estimate morbidity and mortality in the context of the COVID-19 pandemic. In order to achieve these overarching goals, the following objectives are proposed among displaced populations affected by humanitarian emergencies:

- To develop more accurate and refined systems based on evidence-based implementation generated by comparing various mortality surveillance, mortality surveys and cause of death methods specific for humanitarian settings.
- To compare surveillance and mitigation strategies to better understand disease transmission among emergency-affected populations and develop evidence-based guidelines for the effectiveness and impact of various interventions in humanitarian settings.
- To leverage a prospective research design to further our understanding of disease transmission, trajectory, secondary and longer-term outcomes of the COVID-19 pandemic among displaced persons.
- To study hand hygiene activities and evaluate how types of hardware (handwashing stations, soaps, hand gels) and behavior change interventions effect COVID-19 transmission and document the health impact of handwashing interventions on COVID-19, and enteric or respiratory diseases.
- To conduct innovative research including randomized controlled trials on the effectiveness and impact of various mental health interventions, programs and services, and develop evidence-based guidelines in humanitarian settings.

Mechanism of Support: Cooperative Agreement

Funds Available and Anticipated Number of Awards: The estimated total funding available, including direct and indirect costs, for the entire 5-year project period is $75,000,000.

The number of awards will be up to 5.

Awards issued under this NOFO are contingent upon availability of funds and a sufficient number of meritorious applications. Because the nature and scope of the proposed research will vary from application to application, it is also anticipated that the size and duration of each award may also vary. The total amount awarded, and the number of awards will depend upon the number, quality, duration and cost of the applications received.

Budget and Project Period: The estimated total funding (direct and indirect) for the first year (12-month budget period) will be $15,000,000 with individual awards ranging from $0 to $3,000,000 for the first year.

The estimated total funding (direct and indirect) for the entire project period will be $75,000,000. The project period is anticipated to run from 09/01/2021 to 08/31/2026.

Awards including funds made available under the Coronavirus Preparedness and Response
Supplemental Appropriations Act, 2020 (P.L. 116-123) or the Coronavirus Aid, Relief, and Economic Security Act, 2020 (the “CARES Act”) (P.L. 116-136) will be required to submit financial and performance progress reports on a quarterly basis to the named Grants Management Specialist and Scientific Program Officer.

**Application Research Strategy Length:** Page limits for the Research Strategy are clearly specified in Section IV. “Application and Submission Information” of this announcement.

**Eligible Institutions/Organizations.** Institutions/organizations listed in Section III of this announcement are eligible to apply.

**Eligible Project Directors/Principal Investigators (PDs/PIs):** Individuals with the skills, knowledge, and resources necessary to carry out the proposed research are invited to work with their institution/organization to develop an application for support. NOTE: CDC does not make awards to individuals directly. Individuals from underrepresented racial and ethnic groups as well as individuals with disabilities are always encouraged to apply.

**Number of PDs/PIs:** There will only be one PD/PI for each application. Applications may include more than one PI; however, the first PI listed on the application will be the contact PI for all correspondence. Any additional PIs should be listed as Co-PIs.

**Number of Applications:** Only one application per institution (normally identified by having a unique DUNS number) is allowed. Each application should include one research proposal and budget for the first year of funding. Applications must include the objectives and outcomes they plan to address. Applicants may propose research projects addressing one or more of the objectives of this funding opportunity.

**Application Type:** New

**Special Date(s):** Letter of Intent Due Date: January 18, 2021; Application Due Date: February 18, 2021. Applicants must submit their questions by e-mail to cgerpo@cdc.gov, within 15 days after the publication date of this NOFO on [www.grants.gov](http://www.grants.gov). The NOFO number and Principal Investigator name should be included in the e-mail subject line of all questions related to this NOFO. Questions received after this time will not be considered for response. All changes, updates including the Q/A will be added as an amendment to the NOFO and will be posted on grants.gov within a reasonable time.

**Application Materials:** See Section IV.1 for application materials. Please note that Form F is to be used when completing the application package.

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**Part 2. Full Text**

**Section I. Funding Opportunity Description**

**Statutory Authority**

Section 301(a) of the Public Health Service Act [42 USC § 241(a)], as amended and Section 307 of the Public Health Service Act [42 USC §242], as amended and the Coronavirus Aid, Relief, and Economic Security Act, 2020 (the “CARES Act”) (P.L. 116-136).

**1. Background and Purpose**

Conflict and displaced populations are at increased risk for communicable disease outbreaks
due to poor living conditions, access to health care and safe water, sanitation and hygiene (WASH). The inability to practice common mitigation measures such as physical distancing in dense refugee and internally displaced persons (IDPs) settlements adds to the concern of rapid spread communicable diseases including COVID-19 among these vulnerable populations. However, to date, there have been relatively low numbers of reported COVID-19 cases in these settings. In order to investigate COVID-19 in displaced and emergency-affected populations, CDC proposes operational research order to investigate COVID-19 in displaced and emergency-affected populations, CDC proposes operational research targeting humanitarian populations by studying surveillance systems, disease transmission, mitigation measures, and mental health.

Mortality data are often underreported or unavailable in many humanitarian settings due to access, security and socio-cultural practices. Mortality surveillance is often set up too late in the emergency after data gaps are evident. There have been many different applications of mortality surveillance at the community level. However, there is no standardized approach that is rapid and simple, which can be quickly implemented during the early phase of an emergency to inform response efforts in humanitarian settings. Additional research is needed to compare various mortality surveillance methods with other data collection methods such as surveys to better understand mortality patterns, including societal factors (barriers/motivators) that contribute to mortality early in the acute phase. Comparing various mortality methods and cause of death at the community level, as early as possible in the acute phase, will fill a recurring gap in emergency settings. Simple systems and tools will contribute to early and more effective response efforts specifically focusing on humanitarian emergency settings.

It is unclear whether national surveillance guidelines and mitigation measures which have been adapted to settings such as refugee and IDP settlements have helped to avert the expected large number of cases of COVID-19 or whether there are additional factors such as low testing capacity, fear and misconceptions surrounding COVID-19 or other protective measures. Field reports on compliance and adherence mitigation strategies currently in place have been conflicting and inconclusive.

In addition, data gaps on mortality and COVID-19 surveillance are exacerbated by declines in care seeking. COVID-19 has limited the ability to capture routine facility-based surveillance for monitoring incidence of suspect COVID-19 cases and other priority conditions. Establishment of cohorts is proposed as an alternative method of surveillance to enable monitoring of displaced children and their households. Such design, which enables prospective longitudinal monitoring, will enable characterization of incidence and clinical progression of COVID-19 and other impacted health conditions among these populations. There is a need to identify gaps in case detection through traditional surveillance data to inform improved case detection and isolation, and to provide real time data on barriers to care seeking to strengthen interventions aimed at maintaining access to essential health services. Such designs may also allow for identification of modifiable risk factors for morbidity from COVID-19 and other priority conditions impacted by the pandemic to inform a response.

Hand hygiene is one of the many mitigation efforts employed as a prevention measure to limit the spread of COVID-19. Hand hygiene interventions may also lead to reduced transmission of other pathogens that cause diarrheal diseases or respiratory infections. Yet, access to handwashing facilities remains limited in some settings. Programs to increase hand hygiene may include improvements in hand hygiene hardware such as handwashing stations or behavior...
change interventions to increase hand hygiene practices. There is a need to investigate strategies to increase handwashing practices among emergency affected populations and identify strategies that are successful in leading to sustained behavior change. The current types of hardware used in many hand washing interventions (handwashing stations, soaps, hand gels) are commonly provided in emergency settings, but more research is needed to understand whether these interventions have successfully reduced SARS-CoV-2 transmission. Similarly, behavioral interventions promoting hand washing have largely been used but research must be conducted in order to fully understand its effectiveness on COVID-19 and other enteric and respiratory disease.

Although there is ongoing research into addressing the public health needs of displaced populations, mental health needs often go unaddressed (Prince M, et al., The Lancet 2007). Emergency-affected populations worldwide are at particularly high risk for developing mental health problems. Based on previous experiences during the Ebola and SARS epidemics, we can expect an increase in mental illness related to the COVID-19 pandemic among people already affected by humanitarian emergencies. Surveys of emergency-affected populations have demonstrated prevalence of posttraumatic stress disorder symptoms (PTSD) from 5% to almost 40% and of depressive symptoms from 30% to almost 70%. (Mollica RF, et al., The Lancet 2004; Lopes Cardozo B, et al., JAMA, 2004; Lopes Cardozo, et al., JAMA, 2000; Husain F, et al., JAMA 2011; Mollica RF, et al., JAMA. 1993). In a systematic review in 2019, the World Health Organization (WHO) estimated the prevalence of mental disorders (depression, anxiety, post-traumatic stress disorder, bipolar disorder, and schizophrenia) was 22·1% (95% UI 18·8–25·7) at any point in time in the conflict-affected populations assessed (Charlson F, et al., The Lancet 2019).

More research is needed to evaluate the effectiveness and impact of various mental health interventions and services in emergency-affected populations and establish guidance and tools for evidence-based mental health interventions in humanitarian emergency settings (Jordans MJ, Tol WA, Int Health. 2013).

Given the stress on surveillance systems and hypothesized secondary health effects on displaced populations and populations in humanitarian emergency settings, this NOFO requests applicants to submit applications proposing research studies among populations in humanitarian settings (such as refugee camps and internally displaced populations) in order to do at least one of the following:

1. Improve mortality estimation and cause of death methods in the acute emergency phase.
2. Understand SARS-CoV-2 transmission among displaced populations by comparing surveillance strategies and develop an understanding of risk factors, and motivators and barriers for certain mitigation measures.
3. Study the effects of hand hygiene interventions on mitigating the spread of COVID-19.
5. Understand the impact of COVID-19 on mental health.

**Healthy People 2030 and other National Strategic Priorities**

This NOFO supports multiple priorities of Healthy People 2030, including:
The global health priority to improve public health and strengthen U.S. national security through global disease detection, response, prevention, and control strategies.
- The burden of non-communicable diseases in emergency settings.
- The development of public health infrastructure, ensuring humanitarian organizations have a capable workforce that can respond to public health needs in emergencies and disease outbreaks.
- The improvement of the nation’s ability to prevent, prepare for, respond to, and recover from PHEICs.
- For additional information:
  - This NOFO supports CDC’s Global Health Strategy, which focuses on: 1) improving the health and well-being of people around the world; 2) improving capabilities to prepare for and respond to infectious diseases, other emerging health threats and public health emergencies; and, 3) maximizing the potential of CDC’s global programs to achieve public health impact. Additional information can be found at [https://www.cdc.gov/globalhealth/security/index.htm](https://www.cdc.gov/globalhealth/security/index.htm).

Public Health Impact
This NOFO will support impactful research activities that are not adequately addressed in refugee and internally displaced populations. In humanitarian settings, surveillance systems are usually late to be instituted and data to detect outbreaks, such as COVID-19 may not accurately reflect true incidence within the population. This operational research will improve our understanding of the most effective surveillance systems to implement in humanitarian contexts. The research will also fill gaps in our knowledge of the secondary effects of pandemics, such as the COVID-19 pandemic on other health and mental health outcomes in humanitarian settings.

Relevant Work
The Emergency Response and Recovery Branch (ERRB) applies public health and epidemiologic science to reduce the public health impact of disasters and humanitarian emergencies, and strengthen the recovery of health systems in these settings. Working in partnership with other U.S. government agencies, United Nations (UN) agencies, such as the UN High Commissioner for Refugees (UNHCR), UN Children’s Fund (UNICEF) and non-governmental organizations (NGOs), ERRB coordinates, supervises and monitors CDC’s work in international emergency settings and among refugee or displaced populations. ERRB also provides assistance during emergencies focusing on the following:

- Rapid assessments on, water, sanitation and hygiene (WASH), health, and nutrition
- Public health surveillance and epidemic investigations
- Operational research in emergency and post-emergency settings
- Program development and evaluation
- Post-emergency health systems reconstruction
- Partner capacity building
- This NOFO intends to build upon current activities and non-research cooperative agreements by supporting operational research to understand SARS-CoV-2

2. Approach
In order to achieve the overarching objectives, the applicant should specify how they plan to achieve these outcomes through at least one of the following methods:

- Compare various mortality surveillance systems, mortality surveys and cause of death methods specific for humanitarian settings to develop accurate and refined systems.
- Compare surveillance and mitigation strategies to better understand disease transmission among emergency-affected populations, in order to develop evidence-based guidelines for the implementation of effective interventions in humanitarian settings.
- Leverage prospective research designs to understand SARS-CoV-2 transmission, and the trajectory, longer-term outcomes, and secondary health effects of COVID-19 disease among displaced persons.
- Research hand hygiene efforts in emergency settings and evaluate the effects of hand hygiene interventions on SARS-CoV-2 transmission and other enteric and respiratory diseases in the acute emergency phase and post recovery phase.
- Conduct innovative research, including randomized controlled trials, on the effectiveness and impact of various mental health interventions, programs and services, and develop evidence-based guidelines for humanitarian settings.

Each application should include one research proposal and budget for the first year of funding. Applications must include the objectives and outcomes they plan to address. Applicants may propose research projects addressing one or more of the objectives of this funding opportunity.

Research proposals should reflect the capacity of the organization to conduct methodologically sound health research in humanitarian settings. Proof of strong local support through local organizations is highly desired, for example through inclusion of a letter of support from collaborating organizations, as well as a demonstrated experience conducting research in resource-limited settings.

Objectives/Outcomes
This NOFO requests applicants to submit applications describing research seeking to accomplish at least one of the following:

1. Improve mortality estimation and cause of death methods in the acute emergency phase
2. Understand SARS-CoV-2 transmission among displaced populations
3. Understand the secondary impacts of COVID-19 among displaced populations
4. Understand hand hygiene effects on mitigating disease transmission
5. Understand the impact of COVID-19 on mental health in humanitarian emergency settings

The following outcomes and objectives are anticipated from the applicant’s proposed research:
• Evidence to support the development of more accurate and refined systems for mortality surveillance, mortality surveys and cause of death methods specifically for humanitarian settings.
  o and/or

• A better understanding of disease transmission among emergency-affected populations and the development of evidence-based guidelines for the implementation of interventions, programs and services in humanitarian settings, including those affected by the COVID-19 pandemic.
  o and/or

• An understanding of SARS-CoV-2 transmission, COVID-19 disease trajectory, longer-term outcomes, and secondary health effects (e.g., changes in incidence of other health conditions, changes in care seeking behaviors, changes in care practices, linear growth, and/or mortality) among displaced persons.
  o and/or

• An evaluation of the effects of hand hygiene interventions on SARS-CoV-2 transmission and other enteric and respiratory diseases during the acute emergency phase and post recovery phase.
  o and/or

• An improved understanding on how to reduce morbidity and mortality associated with mental health problems among people affected by humanitarian emergencies and the COVID-19 pandemic.

Target Population
The target population includes those groups affected by humanitarian crises or disease outbreak in a variety of locations; urban, peri-urban or rural. These populations can include displaced groups such as refugees and internally displaced persons (IDPs).

The target population may also include those groups at high risk of being impacted by future public health emergencies, such as populations living in politically fragile states (https://www.acaps.org/methodology/severity) and countries or regions with a history of civil conflict.

Collaboration/Partnerships
Given that this is a cooperative agreement, substantial involvement from CDC is expected from both scientific or program staff to assist, guide, coordinate, or participate in project activities.

Additionally, partnership involves collaboration with local governments and humanitarian organizations in the methods to implement scientific measurement of needs and outcomes; operational research related to program implementation, integration, and evaluation. Letters of support from partnership collaborations are requested.

Evaluation/Performance Measurement
The application should include measurable goals and aims based on a 5-year research project period. The grantee will establish specific, measurable, achievable, realistic and time-phased (SMART) project objectives for each activity described in the application’s project plan, and
describe the development and implementation of project performance measures based on specific programmatic objectives.

Applicants should include their performance measures for ongoing monitoring of the recipients’ progress (process indicators) and the long-term deliverables/outcomes (outcome indicators). Recipients are expected to provide regularly updates through monthly virtual meetings and/or through email communications. Recipients are also expected to submit a report on their progress towards these indicators annually. Applicants must include a timeline of how they plan to achieve each of these indicators as well as including planned activities and sub-activities. Plans for ensuring data quality, human subjects protection and regulatory compliance must be indicated in each application.

**Translation Plan**

Applicants must also include plans for research dissemination which can include peer-reviewed journals, presentations at conferences, reports, and meetings. Each application must include a plan for disseminating findings to various types of audiences including researchers, stakeholders, government institutions, international organizations, NGOs, public health programs, professional organizations, practitioners and policy makers.

CDC will provide technical assistance in the analysis and dissemination of information, data and findings from the project, facilitating dissemination of results. In collaboration with CDC, awardee may present at national or international meetings and publish research findings in peer-reviewed scientific journals.

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**Section II. Award Information**

**Funding Instrument Type:** Cooperative Agreement  
A support mechanism used when there will be substantial Federal scientific or programmatic involvement. Substantial involvement means that, after award, scientific or program staff will assist, guide, coordinate, or participate in project activities.

**Application Types Allowed:**  
New - An application that is submitted for funding for the first time. Includes multiple submission attempts within the same round.

**Estimated Total Funding:** $75,000,000  
**Estimated Total Annual Budget Period Funding:**

Year 1: $15,000,000  
Year 2: $15,000,000  
Year 3: $15,000,000
Year 4: $15,000,000
Year 5: $15,000,000

**Anticipated Number of Awards:** 5
Awards issued under this NOFO are contingent on the availability of funds and submission of a sufficient number of meritorious applications.

Throughout the project period, CDC's commitment to continuation of awards will be conditional on the availability of funds, evidence of satisfactory progress by the recipient (as documented in required reports), and the determination that continued funding is in the best interest of the Federal government.

Awards issued under this NOFO are contingent on the availability of funds and submission of a sufficient number of meritorious applications.

Award ceiling and floor are for the first 12-month budget period only.

**Award Ceiling:** $3,000,000 Per Budget Period
**Award Floor:** $0 Per Budget Period
**Total Period of Performance Length:** 5 year(s)

Throughout the Period of Performance, CDC's commitment to continuation of awards will depend on the availability of funds, evidence of satisfactory progress by the recipient (as documented in required reports), and CDC’s determination that continued funding is in the best interest of the Federal government.

HHS/CDC grants policies as described in the HHS Grants Policy Statement ([http://www.hhs.gov/sites/default/files/grants/grants/policies-regulations/hhsgps107.pdf](http://www.hhs.gov/sites/default/files/grants/grants/policies-regulations/hhsgps107.pdf)) will apply to the applications submitted and awards made in response to this NOFO.

### Section III. Eligibility Information

#### 1. Eligible Applicants

Eligibility Category:
- Public and State controlled institutions of higher education
- Nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher education
- Nonprofits without 501(c)(3) status with the IRS, other than institutions of higher education
- Private institutions of higher education
- For profit organizations other than small businesses
- Others (see text field entitled "Additional Information on Eligibility" for clarification)
Additional Eligibility Category:

The following types of Higher Education Institutions are always encouraged to apply for CDC support as Public or Private Institutions of Higher Education:

- Hispanic-serving Institutions
- Historically Black Colleges and Universities (HBCUs)
- Tribally Controlled Colleges and Universities (TCCUs)
- Alaska Native and Native Hawaiian Serving Institutions

Nonprofits (Other than Institutions of Higher Education):

- Nonprofits (Other than Institutions of Higher Education)

Other:

- Faith-based or Community-based Organizations
- Regional Organizations
- Foreign Organizations: a Foreign Organization is a public or private organization, whether non-profit or for-profit, located in a country other than the United States (U.S.) and its territories that is subject to the laws of the country in which it is located, irrespective of the citizenship of project staff or place of performance.
- Federally Funded Research and Development Centers (FFRDCs): FFRDCs are operated, managed, and/or administered by a university or consortium of universities, other not-for-profit or nonprofit organization, or an industrial firm, as an autonomous organization or as an identifiable separate operating unit of a parent organization. A FFRDC meets some special long-term research or development need which cannot be met as effectively by an agency's existing in-house or contractor resources. FFRDC's enable agencies to use private sector resources to accomplish tasks that are integral
to the mission and operation of the sponsoring agency. For more information on FFRDCs, go to [https://gov.ecfr.io/cgi-bin/searchECFR](https://gov.ecfr.io/cgi-bin/searchECFR).

2. Foreign Organizations

Foreign Organizations are eligible to apply.

Foreign (non-US) organizations must follow policies described in the HHS Grants Policy Statement ([http://www.hhs.gov/asfr/ogapa/aboutog/hhsgps107.pdf](http://www.hhs.gov/asfr/ogapa/aboutog/hhsgps107.pdf)), and procedures for foreign organizations described throughout the SF424 (R&R) Application Guide. International registrants can confirm DUNS by sending an e-mail to [ecrhelp@dnb.com](mailto:ecrhelp@dnb.com), including Company Name, D-U-N-S Number, and Physical Address, and Country. Special Instructions for acquiring a Commercial and Governmental Entity (NCAGE) Code: [https://eportal.nsp.nato.int/AC135/Public/Docs/US%20Instructions%20for%20NSPA%20NCAGE.pdf](https://eportal.nsp.nato.int/AC135/Public/Docs/US%20Instructions%20for%20NSPA%20NCAGE.pdf).

Foreign components of U.S. Organizations are eligible to apply.

For this announcement, applicants may include collaborators or consultants from foreign institutions. All applicable federal laws and policies apply.

3. Additional Information on Eligibility

N/A

N/A

4. Justification for Less than Maximum Competition

N/A

5. Responsiveness

- Applications submitted without a LOI submission will be deemed non-responsive.
- If an applicant requests a funding amount greater than the ceiling of $3,000,000 in any year as indicated in Section II. of this NOFO, under Executive Summary and under Application and Submission Instructions, HHS/CDC will consider the application non-responsive and it will not enter the review process. HHS/CDC will notify the applicant that the application did not meet the submission requirements.
- If the application is incomplete, meaning required components of the application package are missing. The applicant will be notified that the application did not meet submission requirements.
- Late submissions will be considered non-responsive. See Section IV.9. Submission Dates and Time for more information on deadlines.
- Total amount of appendices should not include more than 50 pages. For this purpose, all appendices must have page numbers and must be clearly identified in the Table of
Contents.

6. Required Registrations
Applicant organizations must complete the following registrations as described in the SF 424 (R&R) Application Guide to be eligible to apply for or receive an award. Applicants must have a valid Dun and Bradstreet Universal Numbering System (DUNS) number in order to begin each of the following registrations.

- (Foreign entities only): Special Instructions for acquiring a Commercial and Governmental Entity (NCAGE) Code: [https://cage.dla.mil/](https://cage.dla.mil/)
- System for Award Management (SAM) – must maintain current registration in SAM (the replacement system for the Central Contractor Registration) to be renewed annually, [https://www.sam.gov/index.html](https://www.sam.gov/index.html).
- Grants.gov
- eRA Commons

All applicant organizations must register with Grants.gov. Please visit [www.Grants.gov](http://www.Grants.gov) at least 30 days prior to submitting your application to familiarize yourself with the registration and submission processes. The “one-time” registration process will take three to five days to complete. However, it is best to start the registration process at least two weeks prior to application submission.

All Program Directors/Principal Investigators (PD/PIs) must also work with their institutional officials to register with the eRA Commons or ensure their existing Principle Investigator (PD/PI) eRA Commons account is affiliated with the eRA commons account of the applicant organization. All registrations must be successfully completed and active before the application due date. Applicant organizations are strongly encouraged to start the eRA Commons registration process at least four (4) weeks prior to the application due date. ASSIST requires that applicant users have active eRA Commons account in order to prepare an application. It also requires that the applicant organization's Signing Official have an active eRA Commons Signing Official account in order to initiate the submission process. During the submission process, ASSIST will prompt the Signing Official to enter their Grants.gov Authorized Organizational Representative (AOR) credentials in order to complete the submission, therefore the applicant organization must ensure that their Grants.gov AOR credentials are active.

7. Universal Identifier Requirements and System for Award Management (SAM)

All applicant organizations must obtain a DUN and Bradstreet (D&B) Data Universal Numbering System (DUNS) number as the Universal Identifier when applying for Federal grants or cooperative agreements. The DUNS number is a nine-digit number assigned by Dun and Bradstreet Information Services. An AOR should be consulted to determine the appropriate number. If the organization does not have a DUNS number, an AOR should complete the [US D&B D-U-N-S Number Request Web Form](https://www.usaspending.gov/duns) or contact Dun and Bradstreet by telephone directly at 1-866-705-5711 (toll-free) to obtain one. A DUNS number will be provided immediately by telephone at no charge. Note this is an organizational number. Individual Program Directors/Principal Investigators do not need to register for a DUNS number.
Additionally, all applicant organizations must register in the **System for Award Management (SAM)**. Organizations must maintain the registration with current information at all times during which it has an application under consideration for funding by CDC and, if an award is made, until a final financial report is submitted or the final payment is received, whichever is later. SAM is the primary registrant database for the Federal government and is the repository into which an entity must provide information required for the conduct of business as a recipient. Additional information about registration procedures may be found at the SAM internet site at [https://www.sam.gov/index.html](https://www.sam.gov/index.html).

If an award is granted, the recipient organization **must** notify potential sub-recipients that no organization may receive a subaward under the grant unless the organization has provided its DUNS number to the recipient organization.

### 8. Eligible Individuals (Project Director/Principal Investigator) in Organizations/Institutions

Any individual(s) with the skills, knowledge, and resources necessary to carry out the proposed research as the Project Director/Principal Investigator (PD/PI) is invited to work with his/her organization to develop an application for support. Individuals from underrepresented racial and ethnic groups as well as individuals with disabilities are always encouraged to apply for HHS/CDC support.

### 9. Cost Sharing

This FOA does not require cost sharing as defined in the HHS Grants Policy Statement ([http://www.hhs.gov/sites/default/files/grants/grants/policies-regulations/hhsgps107.pdf](http://www.hhs.gov/sites/default/files/grants/grants/policies-regulations/hhsgps107.pdf)).

### 10. Number of Applications

As defined in the HHS Grants Policy Statement, ([https://www.hhs.gov/sites/default/files/grants/grants/policies-regulations/hhsgps107.pdf](https://www.hhs.gov/sites/default/files/grants/grants/policies-regulations/hhsgps107.pdf)), applications received in response to the same Notice of Funding Opportunity generally are scored individually and then ranked with other applications under peer review in their order of relative programmatic, technical, or scientific merit. HHS/CDC will not accept any application in response to this NOFO that is essentially the same as one currently pending initial peer review unless the applicant withdraws the pending application.

Only one application per institution (normally identified by having a unique DUNS number) is allowed.

### Section IV. Application and Submission Information

#### 1. Address to Request Application Package

In order to use ASSIST, applicants must visit [https://public.era.nih.gov/assist](https://public.era.nih.gov/assist) where you can login using your eRA Commons credentials, and enter the Notice of Funding Opportunity Number to initiate the application, and begin the application preparation process.

If you experience problems accessing or using ASSIST, you can refer to the ASSIST Online Help Site at: [https://era.nih.gov/erahelp/assist](https://era.nih.gov/erahelp/assist). Additional support is available from the NIH eRA Service desk via:
2. Content and Form of Application Submission

It is critical that applicants follow the instructions in the SF-424 (R&R) Application Guide http://grants.nih.gov/grants/how-to-apply-application-guide.htm and here: https://grants.nih.gov/grants/how-to-apply-application-guide/forms-f/general-forms-f.pdf, except where instructed in this Notice of Funding Opportunity to do otherwise. Conformance to the requirements in the Application Guide is required and strictly enforced. Applications that are out of compliance with these instructions may be delayed or not accepted for review. The package associated with this NOFO includes all applicable mandatory and optional forms. Please note that some forms marked optional in the application package are required for submission of applications for this NOFO. Follow the instructions in the SF-424 (R&R) Application Guide to ensure you complete all appropriate “optional” components. When using ASSIST, all mandatory forms will appear as separate tabs at the top of the Application Information screen; applicants may add optional forms available for the NOFO by selecting the Add Optional Form button in the left navigation panel.

Although a letter of intent is not required, is not binding, and does not enter into the review of a subsequent application, the information that it contains allows CIO staff to estimate the potential review workload and plan the review Letters of Support from partner companies or organizations should be placed in the PHS 398 Research Plan "Other Research Plan Section" of the application under "9. Letters of Support".

Please include all of the eight (8) mandatory forms listed below in the application package:

**Mandatory**

1. SF424(R&R)[V2.0];
2. PHS 398 Cover Page Supplement [V4.0];
3. Research and Related Other Project Information [V1.4];
4. Project/Performance Site Location(s) [V2.0];
5. Research and Related Senior/Key Person Profile (Expanded) [V2.0];
6. Research and Related Budget [V1.4];
7. PHS 398 Research Plan [V4.0];
8. PHS Human Subjects and Clinical Trials Information [V1.0].

Please include the one (1) optional form listed below, if applicable, in the application package:

**Optional**

1. R&R Subaward Budget Attachment(s) Form 5 YR 30 ATT.

3. Letter of Intent

Due Date for Letter of Intent: 01/18/2021
The LOI allows CIO staff to estimate the potential review workload and plan the review. By the date listed in Part 1. “Overview Information”, prospective applicants are asked to submit a letter of intent that includes the following information:

Name of the Applicant
Descriptive title of proposed research
Name, address, and telephone number of the PD(s)/PI(s)
Names of other key personnel
Participating institutions
Number and title of this funding opportunity announcement
Anticipated WHO region(s) in which research proposal will be conducted

NOFO objectives anticipated to be addressed (applicants may propose research projects addressing one or more objectives)

The letter of intent should be sent by email to:
Lata Kumar
Extramural Research Program Office
Office of the Associate Director of Science
Center for Global Health
Centers for Disease Control and Prevention
U.S. Department of Health and Human Services
1600 Clifton Road, MS D-69
Atlanta, GA 30333
Email: lkumar@cdc.gov

4. Required and Optional Components
A complete application has many components, both required and optional. The forms package associated with this NOFO in Grants.gov includes all applicable components for this NOFO, required and optional. In ASSIST, all required and optional forms will appear as separate tabs at the top of the Application Information screen.

5. PHS 398 Research Plan Component
The SF424 (R&R) Application Guide includes instructions for applicants to complete a PHS 398 Research Plan that consists of components. Not all components of the Research Plan apply to all Notices of Funding Opportunities (NOFOs). Specifically, some of the following components are for Resubmissions or Revisions only. See the SF 424 (R&R) Application Guide https://grants.nih.gov/grants/how-to-apply-application-guide/forms-f/general-forms-f.pdf and http://grants.nih.gov/grants/how-to-apply-application-guide.htm for additional
information. Please attach applicable sections of the following Research Plan components as directed in Part 2, Section 1 (Notice of Funding Opportunity Description). Follow the page limits stated in the SF 424 unless otherwise specified in the NOFO. As applicable to and specified in the NOFO, the application should include the bolded headers in this section and should address activities to be conducted over the course of the entire project, including but not limited to:

1. **Introduction to Application** (for Resubmission and Revision ONLY) - provide a clear description about the purpose of the proposed research and how it addresses the specific requirements of the NOFO.

2. **Specific Aims** – state the problem the proposed research addresses and how it will result in public health impact and improvements in population health.

3. **Research Strategy** – the research strategy should be organized under 3 headings: Significance, Innovation and Approach. Describe the proposed research plan, including staffing and time line.

4. **Progress Report Publication List** (for Continuation ONLY)

Other Research Plan Sections

5. **Vertebrate Animals**
6. **Select Agent Research**
7. **Multiple PD/PI Leadership Plan.**
8. **Consortium/Contractual Arrangements**
9. **Letters of Support**
10. **Resource Sharing Plan(s)**
11. **Authentication of Key Biological and/or Chemical Resources**
12. **Appendix**


Applicants that plan to collect public health data must submit a Data Management Plan (DMP) in the Resource Sharing Plan section of the PHS 398 Research Plan Component of the application. A DMP is required for each collection of public health data proposed. Applicants who contend that the public health data they collect or create are not appropriate for release must justify that contention in the DMP submitted with their application for CDC funds. The DMP may be outlined in a narrative format or as a checklist but, at a minimum, should include:

- A description of the data to be collected or generated in the proposed project;
- Standards to be used for the collected or generated data;
- Mechanisms for, or limitations to, providing access to and sharing of the data (include a description of provisions for the protection of privacy, confidentiality, security, intellectual property, or other
rights - this section should address access to identifiable and de-identified data);  
• Statement of the use of data standards that ensure all released data have appropriate documentation that describes the method of collection, what the data represent, and potential limitations for use; and  
• Plans for archiving and long-term preservation of the data, or explaining why long-term preservation and access are not justified (this section should address archiving and preservation of identifiable and deidentified data).  

**Letters of Support from partner companies or organizations should be placed in the PHS 398 Research Plan "Other Research Plan Section" of the application under "9. Letters of Support".**

**Please note:** According to the Additional Requirement-25 (AR-25) ([https://www.cdc.gov/grants/additionalrequirements/ar-25.html](https://www.cdc.gov/grants/additionalrequirements/ar-25.html)), investigators who plan to collect public health data must submit a Data Management Plan (DMP) in the Resource Sharing Plan section of the PHS 398 Research Plan Component of the application as follows:

The DMP must describe how investigators will make data readily available. Investigators who contend that the public health data they collect or create are not appropriate for release must justify that contention in the DMP submitted with their application for CDC funds. A Data Management Plan (DMP) is required for each collection of public health data proposed. The DMP may be outlined in a narrative format or as a checklist but, at a minimum, should include the following five elements:

• A description of the data to be collected or generated in the proposed project;  
• Standards to be used for the collected or generated data;  
• Mechanisms for, or limitations to, providing access to and sharing of the data (include a description of provisions for the protection of privacy, confidentiality, security, intellectual property, or other rights - this section should address access to identifiable and de-identified data);  
• Statement of the use of data standards that ensure all released data have appropriate documentation that describes the method of collection, what the data represent, and potential limitations for use; and  
• Plans for archiving and long-term preservation of the data, or explaining why long-term preservation and access are not justified (this section should address archiving and preservation of identifiable and de-identified data).

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**6. Appendix**

Do not use the appendix to circumvent page limits. A maximum of 10 PDF documents are allowed in the appendix. Additionally, up to 3 publications may be included that are
not publically available. Follow all instructions for the Appendix as described in the SF424 (R&R) Application Guide.

If applications go beyond the page limit designated for a given section, excess pages will be removed from the application prior to peer review and may negatively affect the scoring.

**7. Page Limitations**

All page limitations described in this individual NOFO must be followed. For this specific NOFO, the Research Strategy component of the Research Plan narrative is limited to 16 pages. Supporting materials for the Research Plan narrative included as appendices may not exceed 10 PDF files with a maximum of 50 pages for all appendices. Pages that exceed page limits described in this NOFO will be removed and not forwarded for peer review, potentially affecting an application's score.

**8. Format for Attachments**

Designed to maximize system-conducted validations, multiple separate attachments are required for a complete application. When the application is received by the agency, all submitted forms and all separate attachments are combined into a single document that is used by peer reviewers and agency staff. Applicants should ensure that all attachments are uploaded to the system. **CDC requires all text attachments to the Adobe application forms be submitted as PDFs and that all text attachments conform to the agency-specific formatting requirements noted in the SF424 (R&R) Application Guide** [https://grants.nih.gov/grants/how-to-apply-application-guide/forms-f/general-forms-f.pdf](https://grants.nih.gov/grants/how-to-apply-application-guide/forms-f/general-forms-f.pdf).

**9. Submission Dates & Times**

Part I. Overview Information contains information about Key Dates. Applicants are strongly encouraged to allocate additional time and submit in advance of the deadline to ensure they have time to make any corrections that might be necessary for successful submission. This includes the time necessary to complete the application resubmission process that may be necessary, if errors are identified during validation by Grants.gov and the NIH eRA systems. The application package is not complete until it has passed the Grants.gov and NIH eRA Commons submission and validation processes. Organizations must submit applications using the ASSIST web-based application preparation and submission process. ASSIST will validate applications before submission. If the system detects errors, then the applicant must correct errors before their application can be submitted. **Applicants are responsible for viewing their application in ASSIST after submission to ensure accurate and successful submission through Grants.gov. If the submission is not successful and post-submission errors are found, then those errors must be corrected and the application resubmitted in ASSIST.**

Applicants are able to access, view, and track the status of their applications in the eRA Commons. Information on the submission process is provided in the SF-424 (R&R) Application Guidance and ASSIST User Guide at [https://era.nih.gov/files/ASSIST_user_guide.pdf](https://era.nih.gov/files/ASSIST_user_guide.pdf).

**Note:** HHS/CDC grant submission procedures do not provide a grace period beyond the grant
application due date time to correct any error or warning notices of noncompliance with application instructions that are identified by Grants.gov or eRA systems (i.e. error correction window).
Applicants who encounter problems when submitting their applications must attempt to resolve them by contacting the NIH eRA Service desk at:
Toll-free: 1-866-504-9552; Phone: 301-402-7469
http://grants.nih.gov/support/index.html
Hours: Mon-Fri, 7 a.m. to 8 p.m. Eastern Time (closed on federal holidays)

Problems with Grants.gov can be resolved by contacting the Grants.gov Contact Center at:
Toll-free: 1-800-518-4726
https://www.grants.gov/web/grants/support.html
support@grants.gov
Hours: 24 hours a day, 7 days a week; closed on Federal holidays

It is important that applicants complete the application submission process well in advance of the due date time.

**After submission of your application package, applicants will receive a "submission receipt" email generated by Grants.gov. Grants.gov will then generate a second e-mail message to applicants which will either validate or reject their submitted application package. A third and final e-mail message is generated once the applicant's application package has passed validation and the grantor agency has confirmed receipt of the application.**

**Unsuccessful Submissions:** If an application submission was unsuccessful, the applicant must:

1. Track submission and verify the submission status (tracking should be done initially regardless of rejection or success).
   a. If the status states "rejected," be sure to save time stamped, documented rejection notices, and do #2a or #2b

2. Check emails from both Grants.gov and NIH eRA Commons for rejection notices.
   a. If the deadline has passed, he/she should email the Grants Management contact listed in the Agency Contacts section of this announcement explaining why the submission failed.
   b. If there is time before the deadline, correct the problem(s) and resubmit as soon as possible.

**Due Date for Applications: 02/18/2021**

Electronically submitted applications must be submitted no later than 5:00 p.m., ET, on the listed application due date.

**10. Intergovernmental Review (E.O. 12372)**
This initiative is not subject to intergovernmental review.
11. Funding Restrictions

Expanded Authority:
For more information on expanded authority and pre-award costs, go to https://www.hhs.gov/sites/default/files/grants/grants/policies-regulations/hhsgps107.pdf and speak to your GMS.

All HHS/CDC awards are subject to the federal regulations, 45 CFR 75, terms and conditions, and other requirements described in the HHS Grants Policy Statement. Pre-award costs may be allowable as an expanded authority, but only if authorized by CDC.

Protecting Life in Global Health Assistance:
In accordance with the United States Protecting Life in Global Health Assistance policy, all non-governmental organization (NGO) applicants acknowledge that foreign NGOs that receive funds provided through this award, either as a prime recipient or subrecipient, are strictly prohibited, regardless of the source of funds, from performing abortions as a method of family planning or engaging in any activity that promotes abortion as a method of family planning, or to provide financial support to any other foreign non-governmental organization that conducts such activities. See Additional Requirement (AR) 35 for applicability (https://www.cdc.gov/grants/additional-requirements/ar-35.html).

Public Health Data:
CDC requires that mechanisms for, and cost of, public health data sharing be included in grants, cooperative agreements, and contracts. The cost of sharing or archiving public health data may also be included as part of the total budget requested for first-time or continuation awards.

Data Management Plan:
Fulfilling the data-sharing requirement must be documented in a Data Management Plan (DMP) that is developed during the project planning phase prior to the initiation of generating or collecting public health data and must be included in the Resource Sharing Plan(s) section of the PHS398 Research Plan Component of the application.

Applicants who contend that the public health data they collect or create are not appropriate for release must justify that contention in the DMP submitted with their application for CDC funds (for example, privacy and confidentiality considerations, embargo issues).

Recipients who fail to release public health data in a timely fashion will be subject to procedures normally used to address lack of compliance (for example, reduction in funding, restriction of funds, or award termination) consistent with 45 CFR 74.62 or other authorities as appropriate. For further information, please see: https://www.cdc.gov/grants/additional-requirements/ar-25.html for revised AR-25.

Human Subjects:
Funds relating to the conduct of research involving human subjects will be restricted until the appropriate assurances and Institutional Review Board (IRB) approvals are in place. Copies of all current local IRB approval letters and local IRB approved protocols (and CDC IRB approval letters, if applicable) will be required to lift restrictions.
If the proposed research project involves more than one institution and will be conducted in the United States, awardees are expected to use a single Institutional Review Board (sIRB) to conduct the ethical review required by HHS regulations for the Protections of Human Subjects Research, and include a single IRB plan in the application, unless review by a sIRB would be prohibited by a federal, tribal, or state law, regulation, or policy or a compelling justification based on ethical or human subjects protection issues or other well-justified reasons is provided. Exceptions will be reviewed and approved by CDC in accordance with Department of Health and Human Services (DHHS) Regulations (Title 45 Code of Federal Regulations Part 46), or a restriction may be placed on the award. For more information, please contact the scientific/research contact included on this NOFO.

Note: The sIRB requirement applies to participating sites in the United States. Foreign sites participating in CDC-funded, cooperative research studies are not expected to follow the requirement for sIRB.

1) Funds relating to the conduct of research involving human subjects will be restricted until the appropriate assurances and Institutional Review Board (IRB) approvals are in place. Copies of all current local IRB approval letters and local IRB approved protocols (and CDC IRB approval letters, if applicable) will be required to lift restrictions.

2) Funds relating to the conduct of research involving vertebrate animals will be restricted until the appropriate assurances and Institutional Animal Care and Use Committee (IACUC) approvals are in place. Copies of all current local IACUC approval letters and local IACUC approved protocols will be required to lift restrictions.

3) Projects that involve the collection of information, identical record keeping or reporting from 10 or more individuals and are funded by a cooperative agreement and constitute a burden of time, effort, and/or resources expended to collect and/or disclose the information will be subject to review and approval by the Office of Management and Budget (OMB) under the Paperwork Reduction Act (PRA).

4) On September 24, 2014, the Federal government issued a policy for the oversight of life sciences “Dual Use Research of Concern” (DURC) and required this policy to be implemented by September 24, 2015. This policy applies to all New and Renewal awards issued on applications submitted on or after September 24, 2015, and to all non-competing continuation awards issued on or after that date. CDC grantee institutions and their investigators conducting life sciences research subject to the Policy have a number of responsibilities that they must fulfill. Institutions should reference the policy, available at http://www.phe.gov/s3/dualuse, for a comprehensive listing of those requirements.

Non-compliance with this Policy may result in suspension, limitation, or termination of USG funding, or loss of future US Government (USG) funding opportunities for the non-compliant USG-funded research project and of USG funds for other life sciences research at the institution, consistent with existing regulations and policies governing USG funded research, and may subject the institution to other potential penalties under applicable laws and regulations.

5) Please note the requirement for inclusion of a Data Management Plan (DMP) in applications described above under "Funding Restrictions" and also in AR-25 in the Additional
Requirements section of this NOFO (https://www.cdc.gov/grants/additionalrequirements/ar-25.html). Funding restrictions may be imposed, pending submission and evaluation of a Data Management Plan.

12. Other Submission Requirements and Information

Risk Assessment Questionnaire Requirement

CDC is required to conduct pre-award risk assessments to determine the risk an applicant poses to meeting federal programmatic and administrative requirements by taking into account issues such as financial instability, insufficient management systems, non-compliance with award conditions, the charging of unallowable costs, and inexperience. The risk assessment will include an evaluation of the applicant’s CDC Risk Questionnaire, located at https://www.cdc.gov/grants/documents/PPMR-G-CDC-Risk-Questionnaire.pdf, as well as a review of the applicant’s history in all available systems; including OMB-designated repositories of government-wide eligibility and financial integrity systems (see 45 CFR 75.205(a)), and other sources of historical information. These systems include, but are not limited to: FAPIIS (https://www.fapiis.gov/), including past performance on federal contracts as per Duncan Hunter National Defense Authorization Act of 2009; Do Not Pay list; and System for Award Management (SAM) exclusions.

CDC requires all applicants to complete the Risk Questionnaire, OMB Control Number 0920-1132 annually. This questionnaire, which is located at https://www.cdc.gov/grants/documents/PPMR-G-CDC-Risk-Questionnaire.pdf, along with supporting documentation must be submitted with your application by the closing date of the Notice of Funding Opportunity Announcement. Upload the questionnaire and supporting documents as an attachment in the "12. Other Attachments" section of the "RESEARCH & RELATED Other Project Information" section of the application. If your organization has completed CDC’s Risk Questionnaire within the past 12 months of the closing date of this NOFO, then you must submit a copy of that questionnaire, or submit a letter signed by the authorized organization representative to include the original submission date, organization’s EIN and DUNS.

When uploading supporting documentation for the Risk Questionnaire into this application package, clearly label the documents for easy identification of the type of documentation. For example, a copy of Procurement policy submitted in response to the questionnaire may be labeled using the following format: Risk Questionnaire Supporting Documents _ Procurement Policy.

Duplication of Efforts

Applicants are responsible for reporting if this application will result in programmatic, budgetary, or commitment overlap with another application or award (i.e. grant, cooperative agreement, or contract) submitted to another funding source in the same fiscal year. Programmatic overlap occurs when (1) substantially the same project is proposed in more than one application or is submitted to two or more funding sources for review and funding consideration or (2) a specific objective and the project design for accomplishing the objective are the same or closely related in two or more applications or awards, regardless of the funding source. Budgetary overlap occurs when duplicate or equivalent budgetary items (e.g.,
equipment, salaries) are requested in an application but already are provided by another source. Commitment overlap occurs when an individual’s time commitment exceeds 100 percent, whether or not salary support is requested in the application. Overlap, whether programmatic, budgetary, or commitment of an individual’s effort greater than 100 percent, is not permitted. Any overlap will be resolved by the CDC with the applicant and the PD/PI prior to award. Report Submission: The applicant must upload the report under “Other Attachment Forms.” The document should be labeled: "Report on Programmatic, Budgetary, and Commitment Overlap.”

Please note the new requirement for a Risk Assessment Questionnaire (described above) that should be uploaded as an attachment in the "12. Other Attachments" section of the "RESEARCH & RELATED Other Project Information" section of the application.

Application Submission
Applications must be submitted electronically following the instructions described in the SF 424 (R&R) Application Guide. PAPER APPLICATIONS WILL NOT BE ACCEPTED.

Applicants must complete all required registrations before the application due date. Section III.6 "Required Registrations" contains information about registration.

For assistance with your electronic application or for more information on the electronic submission process, visit Applying Electronically (https://grants.nih.gov/grants/how-to-apply-application-guide.html).

Important reminders:
All PD/PIs must include their eRA Commons ID in the Credential field of the Senior/Key Person Profile Component of the SF 424(R&R) Application Package. Failure to register in the Commons and to include a valid PD/PI Commons ID in the credential field will prevent the successful submission of an electronic application to CDC. The applicant organization must ensure that the DUNS number it provides on the application is the same number used in the organization’s profile in the eRA Commons and for the System for Award Management (SAM). Additional information may be found in the SF424 (R&R) Application Guide. If the applicant has an FWA number, enter the 8-digit number. Do not enter the letters “FWA” before the number. If a Project/Performance Site is engaged in research involving human subjects, the applicant organization is responsible for ensuring that the Project/Performance Site operates under and appropriate Federal Wide Assurance for the protection of human subjects and complies with 45 CFR Part 46 and other CDC human subject related policies described in Part II of the SF 424 (R&R) Application Guide and in the HHS Grants Policy Statement.

See more resources to avoid common errors and submitting, tracking, and viewing applications:

Upon receipt, applications will be evaluated for completeness by the CDC Office of Grants Services (OGS) and responsiveness by OGS and the Center, Institute or Office of the CDC. Applications that are incomplete and/or nonresponsive will not be reviewed.

### Section V. Application Review Information

#### 1. Criteria

Only the review criteria described below will be considered in the review process. As part of the CDC mission ([https://www.cdc.gov/about/organization/mission.htm](https://www.cdc.gov/about/organization/mission.htm)), all applications submitted to the CDC in support of public health research are evaluated for scientific and technical merit through the CDC peer review system.

**Overall Impact**

Reviewers will provide an overall impact/priority score to reflect their assessment of the likelihood for the project to exert a sustained, powerful influence on the research field(s) involved, in consideration of the following review criteria and additional review criteria (as applicable for the project proposed).

**Scored Review Criteria**

Reviewers will consider each of the review criteria below in the determination of scientific merit, and give a separate score for each. An application does not need to be strong in all categories to be judged likely to have major scientific impact. For example, a project that by its nature is not innovative may be essential to advance a field.

##### Significance

Does the project address an important problem or a critical barrier to progress in the field? If the aims of the project are achieved, how will scientific knowledge, technical capability, and/or clinical practice be improved? How will successful completion of the aims change the concepts, methods, technologies, treatments, services, or preventative interventions that drive this field?

##### Investigator(s)

Are the PD/PIs, collaborators, and other researchers well suited to the project? Have they demonstrated an ongoing record of accomplishments that have advanced their field(s)? If the project is collaborative or multi-PD/PI, do the investigators have complementary and integrated expertise; are their leadership approach, governance and organizational structure appropriate for the project?

Have the investigators conducted research in humanitarian settings previously?
Have previous research focused on operational aspects of public health and have research results led to strong impact to improve public health in humanitarian settings?

**Innovation**

Does the application challenge and seek to shift current research or clinical practice paradigms by utilizing novel theoretical concepts, approaches or methodologies, instrumentation, or interventions? Are the concepts, approaches or methodologies, instrumentation, or interventions novel to one field of research or novel in a broad sense? Is a refinement, improvement, or new application of theoretical concepts, approaches or methodologies, instrumentation, or interventions proposed?

**Approach**

Are the overall strategy, methodology, and analyses well-reasoned and appropriate to accomplish the specific aims of the project? Are potential problems, alternative strategies, and benchmarks for success presented? If the project is in the early stages of development, will the strategy establish feasibility and will particularly risky aspects be managed? If the project involves clinical research, are there plans for 1) protection of human subjects from research risks, and 2) inclusion of minorities and members of both sexes/genders, as well as the inclusion of children, justified in terms of the scientific goals and research strategy proposed?

**Environment**

Will the scientific environment in which the work will be done contribute to the probability of success? Are the institutional support, equipment and other physical resources available to the investigators adequate for the project proposed? Will the project benefit from unique features of the scientific environment, subject populations, or collaborative arrangements?

Does the organization have a documented history or working and collaborating with non-governmental, UN and other international organizations in humanitarian emergency settings?

Does the organization have at least 10 years of experience collaborating with non-governmental and international organizations in the areas of program implementation, program evaluation, and scientific measurement of needs and outcomes for emergency-affected populations throughout the world?

Does the organization have at least 10 years of experience working and collaborating in the field with, non-governmental, UN and other international organizations in humanitarian emergency settings throughout the world?

Does the application include letters of support from key collaborating non-governmental, UN and other international organizations?

Has the organization worked in >1 WHO region?

**2. Additional Review Criteria**

As applicable for the project proposed, reviewers will evaluate the following additional items
while determining scientific and technical merit, and in providing an overall impact/priority score, but will not give separate scores for these items.

**Protections for Human Subjects**
If the research involves human subjects but does not involve one of the six categories of research that are exempt under 45 CFR Part 46, the committee will evaluate the justification for involvement of human subjects and the proposed protections from research risk relating to their participation according to the following five review criteria: 1) risk to subjects, 2) adequacy of protection against risks, 3) potential benefits to the subjects and others, 4) importance of the knowledge to be gained, and 5) data and safety monitoring for clinical trials.

For research that involves human subjects and meets the criteria for one or more of the six categories of research that are exempt under 45 CFR Part 46, the committee will evaluate: 1) the justification for the exemption, 2) human subjects involvement and characteristics, and 3) sources of materials. For additional information on review of the Human Subjects section, please refer to the HHS/CDC Requirements under AR-1 Human Subjects Requirements (https://www.cdc.gov/grants/additionalrequirements/ar-1.html).

If your proposed research involves the use of human data and/or biological specimens, you must provide a justification for your claim that no human subjects are involved in the Protection of Human Subjects section of the Research Plan.

**Inclusion of Women, Minorities, and Children**
When the proposed project involves clinical research, the committee will evaluate the proposed plans for inclusion of minorities and members of both genders, as well as the inclusion of children. For additional information on review of the Inclusion section, please refer to the policy on the Inclusion of Women and Racial and Ethnic Minorities in Research (https://www.cdc.gov/maso/Policy/Policy_women.pdf) and the policy on the Inclusion of Persons Under 21 in Research (https://www.cdc.gov/maso/Policy/policy496.pdf).

**Vertebrate Animals**
The committee will evaluate the involvement of live vertebrate animals as part of the scientific assessment according to the following four points: 1) proposed use of the animals, and species, strains, ages, sex, and numbers to be used; 2) justifications for the use of animals and for the appropriateness of the species and numbers proposed; 3) procedures for limiting discomfort, distress, pain and injury to that which is unavoidable in the conduct of scientifically sound research including the use of analgesic, anesthetic, and tranquilizing drugs and/or comfortable restraining devices; and 4) methods of euthanasia and reason for selection if not consistent with the AVMA Guidelines on Euthanasia. For additional information on review of the Vertebrate Animals section, please refer to the Worksheet for Review of the Vertebrate Animal Section (https://olaw.nih.gov/guidance/vertebrate-animal-section.htm).

**Biohazards**
Reviewers will assess whether materials or procedures proposed are potentially hazardous to research personnel and/or the environment, and if needed, determine whether adequate protection is proposed.
Dual Use Research of Concern
Reviewers will identify whether the project involves one of the agents or toxins described in the US Government Policy for the Institutional Oversight of Life Sciences Dual Use Research of Concern, and, if so, whether the applicant has identified an IRE to assess the project for DURC potential and develop mitigation strategies if needed.


3. Additional Review Considerations
As applicable for the project proposed, reviewers will consider each of the following items, but will not give scores for these items, and should not consider them in providing an overall impact/priority score.

If requesting indirect costs in the budget based on a federally negotiated rate, a copy of the indirect cost rate agreement is required. A copy of the current negotiated federal indirect cost rate agreement or cost allocation plan approval letter should be included with the budget narrative.

Investigators responding to this funding opportunity should include a detailed Data Management Plan (DMP) in the Resource Sharing Plan(s) section of the PHS 398 Research Plan Component of the application. Reviewers will consider whether the DMP includes: a description of the data to be collected or generated in the proposed project; standards to be used for the collected or generated data; mechanisms for, or limitations to, providing access to and sharing of the data (including a description of provisions for the protection of privacy, confidentiality, security, intellectual property, or other rights - this section should address access to identifiable and de-identified data); statement of the use of data standards that ensure all released data have appropriate documentation that describes the method of collection, what the data represent, and potential limitations for use; and plans for archiving and long-term preservation of the data, or explaining why long-term preservation and access are not justified (this section should address archiving and preservation of identifiable and de-identified data).

Applications from Foreign Organizations
Reviewers will assess whether the project presents special opportunities for furthering research programs through the use of unusual talent, resources, populations, or environmental conditions that exist in other countries and either are not readily available in the United States or augment existing U.S. resources.

Resource Sharing Plan(s)
HHS/CDC policy requires that recipients of grant awards make research resources and data readily available for research purposes to qualified individuals within the scientific community after publication. Please see: https://www.cdc.gov/grants/additionalrequirements/ar-25.html
New additional requirement: CDC requires recipients for projects and programs that involve data collection or generation of data with federal funds to develop and submit a Data Management Plan (DMP) for each collection of public health data.

Investigators responding to this Notice of Funding Opportunity should include a detailed DMP in the Resource Sharing Plan(s) section of the PHS 398 Research Plan Component of the application. The AR-25 outlines the components of a DMP and provides additional information for investigators regarding the requirements for data accessibility, storage, and preservation.

The DMP should be developed during the project planning phase prior to the initiation of collecting or generating public health data and will be submitted with the application. The submitted DMP will be evaluated for completeness and quality at the time of submission.

The DMP should include, at a minimum, a description of the following:

• A description of the data to be collected or generated in the proposed project;
• Standards to be used for the collected or generated data;
• Mechanisms for, or limitations to, providing access to and sharing of the data (include a description of provisions for the protection of privacy, confidentiality, security, intellectual property, or other rights - this section should address access to identifiable and de-identified data);
• Statement of the use of data standards that ensure all released data have appropriate documentation that describes the method of collection, what the data represent, and potential limitations for use; and
• Plans for archiving and long-term preservation of the data, or explaining why long-term preservation and access are not justified (this section should address archiving and preservation of identifiable and de-identified data).

Applications submitted without the required DMP may be deemed ineligible for award unless submission of DMP is deferred to a later period depending on the type of award, in which case, funding restrictions may be imposed pending submission and evaluation.

Budget and Period of Support
Reviewers will consider whether the budget and the requested period of support are fully justified and reasonable in relation to the proposed research. The applicant can obtain guidance for completing a detailed justified budget on the CDC website, at the following Internet address: http://www.cdc.gov/grants/interestedinapplying/applicationresources.html

The budget can include both direct costs and indirect costs as allowed. Indirect costs could include the cost of collecting, managing, sharing and preserving data. Indirect costs on grants awarded to foreign organizations and foreign public entities and performed fully outside of the territorial limits of the U.S. may be paid to support the costs of compliance with federal requirements at a fixed rate of eight percent of modified total direct costs exclusive of tuition and related fees, direct expenditures for equipment, and subawards in excess of $25,000. Negotiated indirect costs may be paid to the American University, Beirut, and the World Health Organization.
Indirect costs on training grants are limited to a fixed rate of eight percent of MTDC exclusive of tuition and related fees, direct expenditures for equipment, and sub-awards in excess of $25,000.
If requesting indirect costs in the budget based on a federally negotiated rate, a copy of the indirect cost rate agreement is required. Include a copy of the current negotiated federal indirect cost rate agreement or cost allocation plan approval letter.

### 4. Review and Selection Process
Applications will be evaluated for scientific and technical merit by an appropriate peer review group, in accordance with CDC peer review policy and procedures, using the stated review criteria.
As part of the scientific peer review, all applications:

- Will undergo a selection process in which all responsive applications will be discussed and assigned an overall impact/priority score.

- Will receive a written critique.

Applications will be assigned to the appropriate HHS/CDC Center, Institute, or Office. Applications will compete for available funds with all other recommended applications submitted in response to this NOFO. Following initial peer review, recommended applications will receive a second level of review. The following will be considered in making funding recommendations:

- Scientific and technical merit of the proposed project as determined by scientific peer review.
- Availability of funds.
- Relevance of the proposed project to program priorities.

**Funding Preferences:**
In making awards, funding decisions will attempt to achieve geographic diversity. To assure this, CDC will fund no more than 1-2 awards per WHO region. If additional funding becomes available, CDC will have the option to fund additional awards in a region.

Applicants may propose research projects addressing more than one of the objectives of this funding opportunity, however funding decisions will attempt to ensure that the 5 objectives of this funding opportunity are addressed across the awards.

**Review of risk posed by applicants.**
Prior to making a Federal award, CDC is required by 31 U.S.C. 3321 and 41 U.S.C. 2313 to review information available through any OMB-designated repositories of government-wide eligibility qualification or financial integrity information as appropriate. See also suspension
and debarment requirements at 2 CFR parts 180 and 376.

In accordance 41 U.S.C. 2313, CDC is required to review the non-public segment of the OMB-designated integrity and performance system accessible through SAM (currently the Federal Recipient Performance and Integrity Information System (FAPIIS)) prior to making a Federal award where the Federal share is expected to exceed the simplified acquisition threshold, defined in 41 U.S.C. 134, over the period of performance. At a minimum, the information in the system for a prior Federal award recipient must demonstrate a satisfactory record of executing programs or activities under Federal grants, cooperative agreements, or procurement awards; and integrity and business ethics. CDC may make a Federal award to a recipient who does not fully meet these standards, if it is determined that the information is not relevant to the current Federal award under consideration or there are specific conditions that can appropriately mitigate the effects of the non-Federal entity's risk in accordance with 45 CFR §75.207.

CDC’s framework for evaluating the risks posed by an applicant may incorporate results of the evaluation of the applicant's eligibility or the quality of its application. If it is determined that a Federal award will be made, special conditions that correspond to the degree of risk assessed may be applied to the Federal award. The evaluation criteria is described in this Notice of Funding Opportunity.

In evaluating risks posed by applicants, CDC will use a risk-based approach and may consider any items such as the following:

(1) Financial stability;
(2) Quality of management systems and ability to meet the management standards prescribed in this part;
(3) History of performance. The applicant's record in managing Federal awards, if it is a prior recipient of Federal awards, including timeliness of compliance with applicable reporting requirements, conformance to the terms and conditions of previous Federal awards, and if applicable, the extent to which any previously awarded amounts will be expended prior to future awards;
(4) Reports and findings from audits performed under subpart F 45 CFR 75 or the reports and findings of any other available audits; and
(5) The applicant's ability to effectively implement statutory, regulatory, or other requirements imposed on non-Federal entities.

CDC must comply with the guidelines on government-wide suspension and debarment in 2 CFR part 180, and require non-Federal entities to comply with these provisions. These provisions restrict Federal awards, subawards and contracts with certain parties that are debarred, suspended or otherwise excluded from or ineligible for participation in Federal programs or activities.

5. Anticipated Announcement and Award Dates

After the peer review of the application is completed, the PD/PI will be able to access his or her
Summary Statement (written critique) and other pertinent information via the eRA Commons.

**Section VI. Award Administration Information**

1. **Award Notices**

Any applications awarded in response to this NOFO will be subject to the DUNS, SAM Registration, and Transparency Act requirements. If the application is under consideration for funding, HHS/CDC will request "just-in-time" information from the applicant as described in the HHS Grants Policy Statement ([https://www.hhs.gov/sites/default/files/grants/grants/policies-regulations/hhsgps107.pdf](https://www.hhs.gov/sites/default/files/grants/grants/policies-regulations/hhsgps107.pdf)).

A formal notification in the form of a Notice of Award (NoA) will be provided to the applicant organization for successful applications. The NoA signed by the Grants Management Officer is the authorizing document and will be sent via email to the grantee’s business official.

Recipient must comply with any funding restrictions as described in Section IV.11. Funding Restrictions. Selection of an application for award is not an authorization to begin performance. Any costs incurred before receipt of the NoA are at the recipient's risk. These costs may be allowable as an expanded authority, but only if authorized by CDC.

2. **CDC Administrative Requirements**

**Overview of Terms and Conditions of Award and Requirements for Specific Types of Grants**

Administrative and National Policy Requirements, Additional Requirements (ARs) outline the administrative requirements found in 45 CFR Part 75 and the HHS Grants Policy Statement and other requirements as mandated by statute or CDC policy. Recipients must comply with administrative and national policy requirements as appropriate. For more information on the Code of Federal Regulations, visit the National Archives and Records Administration: [https://www.archives.gov/federal-register/cfr](https://www.archives.gov/federal-register/cfr).

Specific requirements that apply to this NOFO are the following:

- AR-1: Human Subjects Requirements
- AR-2: Inclusion of Women and Racial and Ethnic Minorities in Research
- AR-3: Animal Subjects Requirements
- AR-7: Executive Order 12372 Review
- AR-8: Public Health System Reporting Requirements
- AR-9: Paperwork Reduction Act Requirements
- AR-10: Smoke-Free Workplace Requirements
- AR-11: Healthy People 2020
- AR-12: Lobbying Restrictions
AR-13: Prohibition on Use of CDC Funds for Certain Gun Control Activities
AR-14: Accounting System Requirements
AR-16: Security Clearance Requirement
AR-17: Peer and Technical Reviews of Final Reports of Health Studies &ndash; ATSDR
AR-18: Cost Recovery &ndash; ATSDR
AR-19: Third Party Agreements &ndash; ATSDR
AR-20: Conference Support
AR-21: Small, Minority, And Women-owned Business
AR-22: Research Integrity
AR-23: Compliance with 45 C.F.R. Part 87
AR-24: Health Insurance Portability and Accountability Act Requirements
AR-25: Data Management and Access
AR-26: National Historic Preservation Act of 1966
AR-27: Conference Disclaimer and Use of Logos
AR-28: Inclusion of Persons Under the Age of 21 in Research
AR-29: Compliance with EO13513, &ldquo;Federal Leadership on Reducing Text Messaging while Driving&rdquo;., October 1, 2009
AR-30: Information Letter 10-006, - Compliance with Section 508 of the Rehabilitation Act of 1973
AR 31 - Distinguishing Public Health Research and Public Health Nonresearch
AR 32 &ndash; FY 2012 Enacted General Provisions
AR-33: United States Government Policy for Institutional Oversight of Life Sciences Dual Use Research of Concern
AR-34: Language Access for Persons with Limited English Proficiency
AR-36: ; Certificates of Confidentiality

ARs applicable to HIV/AIDS Awards:
AR-5: HIV Program Review Panel Requirements
AR-6: Patient Care

For more information on the Code of Federal Regulations, visit the National Archives and Records Administration at: http://www.archives.gov/.

To view brief descriptions of relevant CDC requirements visit: http://www.cdc.gov/od/OGS/funding/grants/additional_req.shtm.
3. Additional Policy Requirements

The following are additional policy requirements relevant to this NOFO:

**HHS Policy on Promoting Efficient Spending: Use of Appropriated Funds for Conferences and Meetings, Food, Promotional Items and Printing Publications** This policy supports the Executive Order on Promoting Efficient Spending (EO 13589), the Executive Order on Delivering and Efficient, Effective, and Accountable Government (EO 13576) and the Office of Management and Budget Memorandum on Eliminating Excess Conference Spending and Promoting Efficiency in Government (M-35-11). This policy apply to all new obligations and all funds appropriated by Congress. For more information, visit the HHS website at: [https://www.hhs.gov/grants/contracts/contract-policies-regulations/efficient-spending/index.html](https://www.hhs.gov/grants/contracts/contract-policies-regulations/efficient-spending/index.html).

**Federal Funding Accountability and Transparency Act of 2006** Federal Funding Accountability and Transparency Act of 2006 (FFATA), P.L. 109–282, as amended by section 6202 of P.L. 110–252, requires full disclosure of all entities and organizations receiving Federal funds including grants, contracts, loans and other assistance and payments through a single, publicly accessible website, [www.usaspending.gov](http://www.usaspending.gov). For the full text of the requirements, please review the following website: [https://www.fsrs.gov/](https://www.fsrs.gov/).

**Plain Writing Act** The Plain Writing Act of 2010, Public Law 111-274 was signed into law on October 13, 2010. The law requires that federal agencies use "clear Government communication that the public can understand and use" and requires the federal government to write all new publications, forms, and publicly distributed documents in a "clear, concise, well-organized" manner. For more information on this law, go to: [http://www.plainlanguage.gov/plLaw/index.cfm](http://www.plainlanguage.gov/plLaw/index.cfm).

**Pilot Program for Enhancement of Employee Whistleblower Protections** All applicants will be subject to a term and condition that applies the terms of 48 CFR section 3.908 to the award and requires that grantees inform their employees in writing (in the predominant native language of the workforce) of employee whistleblower rights and protections under 41 U.S.C. 4712.

**Copyright Interests Provision** This provision is intended to ensure that the public has access to the results and accomplishments of public health activities funded by CDC. Pursuant to applicable grant regulations and CDC’s Public Access Policy, Recipient agrees to submit into the National Institutes of Health (NIH) Manuscript Submission (NIHMS) system an electronic version of the final, peer-reviewed manuscript of any such work developed under this award upon acceptance for publication, to be made publicly available no later than 12 months after the official date of publication. Also at the time of submission, Recipient and/or the Recipient’s submitting author must specify the date the final manuscript will be publicly accessible through PubMed Central (PMC). Recipient and/or Recipient’s submitting author must also post the manuscript through PMC within twelve (12) months of the publisher's official date of final publication; however the author is strongly encouraged to make the subject manuscript available as soon as possible. The recipient must obtain prior approval from the CDC for any exception to this provision.

The author's final, peer-reviewed manuscript is defined as the final version accepted for journal
publication, and includes all modifications from the publishing peer review process, and all graphics and supplemental material associated with the article. Recipient and its submitting authors working under this award are responsible for ensuring that any publishing or copyright agreements concerning submitted articles reserve adequate right to fully comply with this provision and the license reserved by CDC. The manuscript will be hosted in both PMC and the CDC Stacks institutional repository system. In progress reports for this award, recipient must identify publications subject to the CDC Public Access Policy by using the applicable NIHMS identification number for up to three (3) months after the publication date and the PubMed Central identification number (PMCID) thereafter.

**Language Access for Persons with Limited English Proficiency** Recipients of federal financial assistance from HHS must administer their programs in compliance with federal civil rights law. This means that recipients of HHS funds must ensure equal access to their programs without regard to a person’s race, color, national origin, disability, age and, in some circumstances, sex and religion. This includes ensuring your programs are accessible to persons with limited English proficiency. Recipients of federal financial assistance must take the reasonable steps to provide meaningful access to their programs by persons with limited English proficiency.

**Dual Use Research of Concern** On September 24, 2014, the US Government Policy for the Institutional Oversight of Life Sciences Dual Use Research of Concern was released. Grantees (foreign and domestic) receiving CDC funding on or after September 24, 2015 are subject to this policy. Research funded by CDC involving the agents or toxins named in the policy, must be reviewed to determine if it involves one or more of the listed experimental effects and if so, whether it meets the definition of DURC. This review must be completed by an Institutional Review Entity (IRE) identified by the funded institution.

Recipients also must establish an Institutional Contact for Dual Use Research (ICDUR). The award recipient must maintain records of institutional DURC reviews and completed risk mitigation plans for the term of the research grant, cooperative agreement or contract plus three years after its completion, but no less than eight years, unless a shorter period is required by law or regulation.

If a project is determined to be DURC, a risk/benefit analysis must be completed. CDC will work collaboratively with the award recipient to develop a risk mitigation plan that the CDC must approve. The USG policy can be found at [http://www.phe.gov/s3/dualuse](http://www.phe.gov/s3/dualuse).

Non-compliance with this Policy may result in suspension, limitation, restriction or termination of USG funding, or loss of future USG funding opportunities for the non-compliant USG-funded research project and of USG funds for other life sciences research at the institution, consistent with existing regulations and policies governing USG funded research, and may subject the institution to other potential penalties under applicable laws and regulations.

**Data Management Plan(s)**
CDC requires that all new collections of public health data include a Data Management Plan (DMP). For purposes of this announcement, “public health data” means digitally recorded
factual material commonly accepted in the scientific community as a basis for public health findings, conclusions, and implementation.

This new requirement ensures that CDC is in compliance with the following; Office of Management and Budget (OMB) memorandum titled “Open Data Policy–Managing Information as an Asset” (OMB M-13-13); Executive Order 13642 titled “Making Open and Machine Readable the New Default for Government Information”; and the Office of Science and Technology Policy (OSTP) memorandum titled “Increasing Access to the Results of Federally Funded Scientific Research” (OSTP Memo).

The AR-25 [https://www.cdc.gov/grants/additional-requirements/ar-25.html](https://www.cdc.gov/grants/additional-requirements/ar-25.html) outlines the components of a DMP and provides additional information for investigators regarding the requirements for data accessibility, storage, and preservation.

Certificates of Confidentiality: Institutions and investigators are responsible for determining whether research they conduct is subject to Section 301(d) of the Public Health Service (PHS) Act. Section 301(d), as amended by Section 2012 of the 21st Century Cures Act, P.L. 114-255 (42 U.S.C. 241(d)), states that the Secretary shall issue Certificates of Confidentiality (Certificates) to persons engaged in biomedical, behavioral, clinical, or other research activities in which identifiable, sensitive information is collected. In furtherance of this provision, CDC supported research commenced or ongoing after December 13, 2016 in which identifiable, sensitive information is collected, as defined by Section 301(d), is deemed issued a Certificate and therefore required to protect the privacy of individuals who are subjects of such research. Certificates issued in this manner will not be issued as a separate document, but are issued by application of this term and condition to this award. See Additional Requirement 36 to ensure compliance with this term and condition. The link to the full text is at: [https://www.cdc.gov/grants/additional-requirements/ar-36.html](https://www.cdc.gov/grants/additional-requirements/ar-36.html).

### 4. Cooperative Agreement Terms and Conditions

The following special terms of award are in addition to, and not in lieu of, otherwise applicable U.S. Office of Management and Budget (OMB) administrative guidelines, U.S. Department of Health and Human Services (DHHS) grant administration regulations at 45 CFR Part 75, and other HHS, PHS, and CDC grant administration policies. The administrative and funding instrument used for this program will be the cooperative agreement, an "assistance" mechanism (rather than an "acquisition" mechanism), in which substantial CDC programmatic involvement with the awardee is anticipated during the performance of the activities. Under the cooperative agreement, the HHS/CDC purpose is to support and stimulate the recipients' activities by involvement in and otherwise working jointly with the award recipients in a partnership role; CDC Project Officers are not to assume direction, prime responsibility, or a dominant role in the activities. Consistent with this concept, the dominant role and prime responsibility resides with the awardees for the project as a whole, although specific tasks and activities may be shared among the awardees and HHS/CDC as defined below.

**The PD(s)/PI(s) will have the primary responsibility for:**

- Complying with the responsibilities for the Extramural Investigators as described in the
Policy on Public Health Research and Non-research Data Management and Access
- Ensuring the protection of human subjects through ethical review of all protocols involving human subjects at the local institution and at CDC and obtaining the appropriate Institutional Review Board approvals for all institutions or individuals engaged in the conduct of the research project.
- Working with CDC scientists to obtain OMB-PRA approvals, as needed.
- PUBLICATIONS/PRESENTATIONS: Publications, journal articles, presentations, etc. produced under a CDC grant support project must bear an acknowledgment and disclaimer, as appropriate, for example: “This publication (journal article, etc.) was supported by the Cooperative Agreement Number above from the Centers for Disease Control and Prevention. Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the Centers for Disease Control and Prevention”. In addition, the PI/PD must provide to CDC Program abstracts or manuscripts prior to any publication related to this funding. The grantee will not seek to publish or present results or findings from this project without prior clearance and approval from CDC.
- Complying with the responsibilities for the PI as described in the United States Government Policy for Institutional Oversight of Life Science Dual Use Research of Concern (DURC) [http://www.phe.gov/s3/dualuse/Documents/durc-policy.pdf].
- Awardees will retain custody of and have primary rights to the data and software developed under these awards, subject to Government rights of access consistent with current DHHS, PHS, and CDC policies.
- Awardee will identify, recruit, obtain informed consent form, and enroll an adequate number of study participants, as determined by the study protocols and the program requirements
- Follow study participants as determined by the study protocols.
- Establish procedures to maintain the rights and confidentiality of all study participants
- Agree to share data and specimens with CDC scientists, as well as appropriate international partners.

CDC staff have substantial programmatic involvement that is above and beyond the normal stewardship role in awards, as described below:

- Assisting the PI, as needed, in complying with the Investigator responsibilities described in the Policy on Public Health Research and Non-research Data Management and Access
- Preparing the paperwork necessary for submission of research protocols to the CDC Institutional Review Board for review, as needed.
- Obtaining Office of Management and Budget approval per the Paperwork Reduction Act, if necessary.
- Assisting the PI, as needed, in complying with the PI responsibilities described in the United States Government Policy for Institutional Oversight of Life Science Dual Use Research of Concern (DURC) [http://www.phe.gov/s3/dualuse/Documents/durc-policy.pdf]
- An agency program official or CIO program director will be responsible for the normal scientific and programmatic stewardship of the award and will be named in the award
• Collaborate with awardee to establish priorities for the development and implementation of the recipient activities, both among and within each of the areas, through regular meetings and communication.
• Provide technical assistance to the recipient by linking them with other national and international agencies that might provide additional technical or material assistance.
• Collaborate with the affiliated institutions in the development and setting of goals, objectives, effective and innovative strategies and methodologies.
• Provide assistance as requested in the development of a research protocol for IRB review by all collaborating institutions that are participating in the research project, including the CDC IRB, if applicable. Obtain and maintain Institutional Review Board approvals as required by CDC when CDC is engaged in research involving human subjects.
• Monitor and evaluate scientific and operational accomplishments of this project through consultation, review of technical reports, and interim data analyses. Based on this, CDC will make recommendations aimed at solving problems and at improving the quality and timeliness of the research activities.
• Monitor the cooperative agreement.
• If appropriate, Epidemic Intelligence Officer(s) and CDC staff with accompany the awardee with field investigation.
• Provide technical assistance or advice on any data collections on 10 or more people that are planned or conducted by the awardee. All such data collections--where CDC staff will be or are approving, directing, conducting, managing, or owning data--must undergo OMB project determinations by CDC and may require OMB PRA clearance prior to the start.

**Coronavirus Aid, Relief, and Economic Security Act, 2020 (the “CARES Act”)**

A recipient of a grant or cooperative agreement awarded by the Department of Health and Human Services (HHS) with funds made available under the Coronavirus Preparedness and Response Supplemental Appropriations Act, 2020 (P.L. 116-123); the Coronavirus Aid, Relief, and Economic Security Act, 2020 (the “CARES Act”) (P.L. 116-136); and/or the Paycheck Protection Program and Health Care Enhancement Act (P.L. 116-139) agrees, as applicable to the award, to: 1) comply with existing and/or future directives and guidance from the Secretary regarding control of the spread of COVID-19; 2) in consultation and coordination with HHS, provide, commensurate with the condition of the individual, COVID-19 patient care regardless of the individual’s home jurisdiction and/or appropriate public health measures (e.g., social distancing, home isolation); and 3) assist the United States Government in the implementation and enforcement of federal orders related to quarantine and isolation.

In addition, to the extent applicable, Recipient will comply with Section 18115 of the CARES Act, with respect to the reporting to the HHS Secretary of results of tests intended to detect SARS–CoV–2 or to diagnose a possible case of COVID–19. Such reporting shall be in accordance with guidance and direction from HHS and/or CDC.

Further, consistent with the full scope of applicable grant regulations (45 C.F.R. 75.322), the purpose of this award, and the underlying funding, the recipient is expected to provide to CDC copies of and/or access to COVID-19 data collected with these funds, including but not limited
to data related to COVID-19 testing. CDC will specify in further guidance and directives what is encompassed by this requirement.

This award is contingent upon agreement by the recipient to comply with existing and future guidance from the HHS Secretary regarding control of the spread of COVID-19. In addition, recipient is expected to flow down these terms to any subaward, to the extent applicable to activities set out in such subaward.

5. Reporting

Recipients will be required to complete Research Performance Progress Report (RPPR) in eRA Commons at least annually (see https://grants.nih.gov/grants/rppr/index.htm; https://grants.nih.gov/grants/forms/report_on_grant.htm) and financial statements as required in the HHS Grants Policy Statement.

A final progress report, invention statement, equipment inventory list and the expenditure data portion of the Federal Financial Report are required for closeout of an award, as described in the HHS Grants Policy Statement.

Although the financial plans of the HHS/CDC CIO(s) provide support for this program, awards pursuant to this funding opportunity depend upon the availability of funds, evidence of satisfactory progress by the recipient (as documented in required reports) and the determination that continued funding is in the best interest of the Federal government.

The Federal Funding Accountability and Transparency Act of 2006 (Transparency Act), includes a requirement for recipients of Federal grants to report information about first-tier subawards and executive compensation under Federal assistance awards issued in FY2011 or later.

Compliance with this law is primarily the responsibility of the Federal agency. However, two elements of the law require information to be collected and reported by recipients:

1) Information on executive compensation when not already reported through the SAM Registration; and
2) Similar information on all sub-awards/ subcontracts/ consortiums over $25,000. It is a requirement for recipients of Federal grants to report information about first-tier subawards and executive compensation under Federal assistance awards issued in FY2011 or later.


Awards including funds made available under the Coronavirus Preparedness and Response Supplemental Appropriations Act, 2020 (P.L. 116-123) or the Coronavirus Aid, Relief, and Economic Security Act, 2020 (the “CARES Act”) (P.L. 116-136) will be required to submit financial and performance progress reports on a quarterly basis to the named Grants Management Specialist and Scientific Program Officer.

A. Submission of Reports
The Recipient Organization must provide HHS/CDC with an original, plus one hard copy of the following reports:

1. **Yearly Non-Competing Grant Progress Report**, is due 90 to 120 days before the end of the current budget period. The RPPR form (https://grants.nih.gov/grants/rppr/index.htm; https://grants.nih.gov/grants/rppr/rppr_instruction_guide.pdf) is to be completed on the eRA Commons website. The progress report will serve as the non-competing continuation application. Although the financial plans of the HHS/CDC CIO(s) provide support for this program, awards pursuant to this funding opportunity are contingent upon the availability of funds, evidence of satisfactory progress by the recipient (as documented in required reports) and the determination that continued funding is in the best interest of the Federal government.

2. **Annual Federal Financial Report (FFR) SF 425** (https://grants.nih.gov/grants/forms/report_on_grant/federal_financial_report_ffr.htm) is required and must be submitted through the Payment Management System (PMS) within 90 days after the end of the calendar quarter in which the budget period ends.

3. A final progress report, invention statement, equipment/inventory report, and the final FFR are required 90 days after the end of the period of performance.

**B. Content of Reports**

1. Yearly Non-Competing Grant Progress Report: The grantee's continuation application/progress should include:

   - Description of Progress during Annual Budget Period: Current Budget Period Progress reported on the RPPR form in eRA Commons (https://grants.nih.gov/grants/rppr/index.htm). Detailed narrative report for the current budget period that directly addresses progress towards the Measures of Effectiveness included in the current budget period proposal.
   - Research Aims: list each research aim/project

   a) Research Aim/Project: purpose, status (met, ongoing, and unmet), challenges, successes, and lessons learned
   b) Leadership/Partnership: list project collaborations and describe the role of external partners.

   - Translation of Research (1 page maximum). When relevant to the goals of the research project, the PI should describe how the significant findings may be used to promote, enhance, or advance translation of the research into practice or may be used to inform public health policy. This section should be understandable to a variety of audiences, including policy makers, practitioners, public health programs, healthcare institutions,
professional organizations, community groups, researchers, and other potential users. The PI should identify the research findings that were translated into public health policy or practice and how the findings have been or may be adopted in public health settings. Or, if they cannot be applied yet, this section should address which research findings may be translated, how these findings can guide future research or related activities, and recommendations for translation. If relevant, describe how the results of this project could be generalized to populations and communities outside of the study. Questions to consider in preparing this section include:

- How will the scientific findings be translated into public health practice or inform public health policy?
- How will the project improve or effect the translation of research findings into public health practice or inform policy?
- How will the research findings help promote or accelerate the dissemination, implementation, or diffusion of improvements in public health programs or practices?
- How will the findings advance or guide future research efforts or related activities?

Public Health Relevance and Impact (1 page maximum). This section should address improvements in public health as measured by documented or anticipated outcomes from the project. The PI should consider how the findings of the project relate beyond the immediate study to improved practices, prevention or intervention techniques, inform policy, or use of technology in public health. Questions to consider in preparing this section include:

- How will this project lead to improvements in public health?
- How will the findings, results, or recommendations been used to influence practices, procedures, methodologies, etc.?
- How will the findings, results, or recommendations contributed to documented or projected reductions in morbidity, mortality, injury, disability, or disease?

Current Budget Period Financial Progress: Status of obligation of current budget period funds and an estimate of unobligated funds projected provided on an estimated FFR.

New Budget Period Proposal:
- Detailed operational plan for continuing activities in the upcoming budget period, including updated Measures of Effectiveness for evaluating progress during the upcoming budget period. Report listed by Research Aim/Project.
- Project Timeline: Include planned milestones for the upcoming year (be specific and provide deadlines).

New Budget Period Budget: Detailed line-item budget and budget justification for the new budget period. Use the CDC budget guideline format.

Publications/Presentations: Include publications/presentations resulting from this CDC grant only during this budget period. If no publication or presentations have been made at this stage in the project, simply indicate “Not applicable: No publications or
presentations have been made."

- **IRB Approval Certification:** Include all current IRB approvals to avoid a funding restriction on your award. If the research does not involve human subjects, then please state so. Please provide a copy of the most recent local IRB and CDC IRB, if applicable. If any approval is still pending at time of APR due date, indicate the status in your narrative.

- **Update of Data Management Plan:** The DMP is considered a living document that will require updates throughout the lifecycle of the project. Investigators should include any updates to the project’s data collection such as changes to initial data collection plan, challenges with data collection, and recent data collected. Applicants should update their DMP to reflect progress or issues with planned data collection and submit as required for each reporting period.

- **Additional Reporting Requirements:**

N/A

2. **Annual Federal Financial Reporting** The Annual Federal Financial Report (FFR) SF 425 is required and must be submitted through the Payment Management System (PMS) within 90 days after the end of the calendar quarter in which the budget period ends. The FFR should only include those funds authorized and disbursed during the timeframe covered by the report. The final FFR must indicate the exact balance of unobligated funds and may not reflect any unliquidated obligations. There must be no discrepancies between the final FFR expenditure data and the Payment Management System's (PMS) cash transaction data.

Failure to submit the required information in a timely manner may adversely affect the future funding of this project. If the information cannot be provided by the due date, you are required to submit a letter explaining the reason and date by which the Grants Officer will receive the information.

The due date for final FFRs is 120 days after the Period of Performance end date.

Recipients must submit closeout reports in a timely manner. Unless the Grants Management Officer (GMO) of the awarding Institute or Center approves an extension, recipients must submit a final FFR, final progress report, and Final Invention Statement and Certification within 90 days of the end of grant period. Failure to submit timely and accurate final reports may affect future funding to the organization or awards under the direction of the same Project Director/Principal Investigator (PD/PI).

FFR (SF 425) instructions for CDC recipients are now available at [https://grants.nih.gov/grants/forms/report_on_grant/federal_financial_report_ffr.htm](https://grants.nih.gov/grants/forms/report_on_grant/federal_financial_report_ffr.htm). For further information, contact GrantsInfo@nih.gov. Additional resources on the Payment Management System (PMS) can be found at [https://pms.psc.gov](https://pms.psc.gov).

Organizations may verify their current registration status by running the “List of Commons Registered Organizations” query found at: [https://era.nih.gov/registration_accounts.cfm](https://era.nih.gov/registration_accounts.cfm). Organizations not yet registered can go to [https://era.nih.gov/](https://era.nih.gov/) for instructions. It generally takes several days to complete this registration process. This registration is independent of
Grants.gov and may be done at any time.
The individual designated as the PI on the application must also be registered in the Commons. The PI must hold a PI account and be affiliated with the applicant organization. This registration must be done by an organizational official or their delegate who is already registered in the Commons. To register PIs in the Commons, refer to the eRA Commons User Guide found at: [https://era.nih.gov/docs/Commons_UserGuide.pdf](https://era.nih.gov/docs/Commons_UserGuide.pdf).

3. **Final Reports:** Final reports should provide sufficient detail for CDC to determine if the stated outcomes for the funded research have been achieved and if the research findings resulted in public health impact based on the investment. The grantee’s final report should include:

- **Research Aim/Project Overview:** The PI should describe the purpose and approach to the project, including the outcomes, methodology and related analyses. Include a discussion of the challenges, successes and lessons learned. Describe the collaborations/partnerships and the role of each external partner.

- **Translation of Research Findings:** The PI should describe how the findings will be translated and how they will be used to inform policy or promote, enhance or advance the impact on public health practice. This section should be understandable to a variety of audiences, including policy makers, practitioners, public health programs, health care institutions, professional organizations, community groups, researchers and other potential end users. The PI should also provide a discussion of any research findings that informed policy or practice during the course of the period of performance. If applicable, describe how the findings could be generalized and scaled to populations and communities outside of the funded project.

- **Public Health Relevance and Impact:** This section should address improvements in public health as measured by documented or anticipated outcomes from the project. The PI should consider how the findings of the project related beyond the immediate study to improved practices, prevention or intervention techniques, or informed policy, technology or systems improvements in public health.

- **Publications; Presentations; Media Coverage:** Include information regarding all publications, presentations or media coverage resulting from this CDC funded activity. Please include any additional dissemination efforts that did or will result from the project.

- **Final Data Management Plan:** Applicants must include an updated final Data Management Plan that describes the data collected, the location of where the data is stored (example: a repository), accessibility restrictions (if applicable), and the plans for long term preservation of the data.

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**Section VII. Agency Contacts**

We encourage inquiries concerning this funding opportunity and welcome the opportunity to
answer questions from potential applicants.

**Application Submission Contacts**
Grants.gov Customer Support (Questions regarding Grants.gov registration and submission, downloading or navigating forms)
Contact Center Phone: 800-518-4726
Email: support@grants.gov
Hours: 24 hours a day, 7 days a week; closed on Federal holidays

eRA Commons Help Desk (Questions regarding eRA Commons registration, tracking application status, post submission issues, FFR submission)
Phone: 301-402-7469 or 866-504-9552 (Toll Free)
TTY: 301-451-5939
Email: commons@od.nih.gov
Hours: Monday - Friday, 7am - 8pm U.S. Eastern Time

**Scientific/Research Contact(s)**
Lisa Sharling
Project Officer
Extramural Research Program Office
CDC/CGH/OD
Email: jnu7@cdc.gov

**Peer Review Contact(s)**
Hylan Shoob
Scientific Review Officer
CDC/CGH/OD
Telephone: 404-639-4697
Email: hms4@cdc.gov

**Financial/Grants Management Contact(s)**
Sharon Cassell
Office of Financial Resources
Office of Grant Services
Centers for Disease Control and Prevention
U.S. Department of Health and Human Services
2939 Brandywine Road, MS TV-2
Atlanta, GA 30341
Telephone: 770-488-2703
Email: zpr0@cdc.gov

**Section VIII. Other Information**

Other CDC Notices of Funding Opportunities can be found at [www.grants.gov](http://www.grants.gov).
All awards are subject to the terms and conditions, cost principles, and other considerations described in the HHS Grants Policy Statement.

**Authority and Regulations**

Awards are made under the authorization of Sections of the Public Health Service Act as amended and under the Code Federal Regulations.

Section 301(a) of the Public Health Service Act [42 USC § 241(a)], as amended and Section 307 of the Public Health Service Act [42 USC §242/], as amended and the Coronavirus Aid, Relief, and Economic Security Act, 2020 (the “CARES Act”) (P.L. 116-136).